

BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
August 11, 2020

Location: Online via Zoom.com

Present: Kevin Kearns, Carlibi Rojas, Milca Meyer, Agatha Akyere, Carlibi Rojas, Rev. Michael Carrion, and Dennis Sze

Excused: None

Rev. Michael Carrion called the meeting into session at 6:10pm

I. The minutes of the Board meeting held at the July meeting were adopted by the board.

II. Opening Remarks.

Rev Carrion opened up the meeting

III. Principal Coach Schiraldi presented the School Leader's Report:

87.7% attendance rate

- Parent and school Handbooks have been updated
- Reopening plan have been developed in preparation for complete remote instruction
 - Posted on July 31, 2020 & Hybrid plan was also developed. Staff was notified
 - Parent and staff information sessions have been scheduled as per NYS mandate
- Professional development are scheduled for August to ensure preparedness for remote instruction

Staff Updates

- Hired – 2 Teachers
 - ELA 3rd - 6th grade
 - Technology teacher has been agreed upon
 - one key area of focused for this role is Tech support for parents

Operations

- The board unanimously voted Rev. Carrion and Agatha Akyere to another 3 year term in their current position

IV. Executive Directors Report

- None

V. Business Office Report

- Based on increased pupil numbers (special ed) the board request an updated finance budget projection
- Candace indicated she will need to get the estimated cost of the expansion project so she can better project the budget

VI. Unfinished Business

- **Expansion Project**

- Update on the expansion plan by Jeff Simon and Z. Sanchez(registered architect)
- **Key Highlights**
 - **Current Layout changes**
 - L Shaped Building unifying the extension to create one building
 - One campus design - entrance is left intact (inwood avenue)
 - Larger Nursing stations
 - Parent sitting and meeting space included
 - Kitchen will remain in the same location (can be expanded)
 - an additional cafe will be added
 - more capacity of usage at one time
 - Teachers lounge intact but, adding 2 more teachers lounge
 - 5 classrooms per grade
 - 1st food - 3rd grade wing - sharing a corridor with the ELA rooms
 - New wall (for ease of flow) to guide all to the new extension area
 - 2nd floor
 - Front - Open shared common area for the kindergarten zone (5 rooms with windows in all rooms)
 - added additional bathrooms
 - Special Ed requirement (5 rooms) including ELA and Math rooms
 - First grade (5 rooms)
 - 2nd grade (5 rooms)
 - Added a staff meeting room/lounge and printer kiosk on the second floor
 - Stair access to the cafe for Kindergarten snacks/meals facilitation
- **NEW Extension**
 - First floor
 - An Assembly space (auditorium) - 251 seats (20 inch per seat) is a requirement for the BAOP & 2nd floor corridor. 26 tables (8-10 ppl per table)
 - Concern from the board that this is not enough space for holding events

- Leveling 2 building are essential - Made new building ADA compliant and minimizes additional construction needed by leveling the building align with old building
- 2 Exits outside of the new building
- 2nd floor
 - 4th grade - 5 classrooms per grade
 - Assistant Principal office will be on the 2nd floor
 - Elevator provided in new building
 - Panic/Warning hardware alarm will be in the 2 staircases leading to the street exits
 - Cameras will be added to the stairways for security purposes
- 3rd floor - 5th grade(5 rooms)
- 4th floor - 6th grade (5 rooms)
- 5th floor - 7th grade (5 rooms)
- 6th floor - 8th grade (5 rooms)
- 7th floor - Gym - Junior basketball size
 - Gymnasium will be on the 7th floor
 - very limited spectator space for sporting events
- Adult toilet on each floor next to elevator

Roof in old building

- Need to incorporate solution to the roof of the old building as it is in need for repairs for many years
- Z Sanchez recommends a Professional Engineer to analyze the current state of the room
 - The roof can possibly be used as a play area
- Additional Janitor space was added near the rear doors
- Every floor will have a janitor's closet (required by law)

Next Steps

- Denise and Catherine to finalize any plan requirement changes (Tuesday, August 18, 2020) - Board to submit comments/inputs prior to Tuesday for review
- Z Sanchez and Jeff Simon to provide Kui with the testfit do we can get from him the sq foot cost

VII. Public Expressions

- No expressions delivered

Meeting was adjourned at 7:45 pm