

# Application: BRONX ACADEMY OF PROMISE CHARTER SCHOOL

2023-2024 Annual Report

## Summary

ID: 0000000234  
Status: Annual Report Submission  
Last submitted: Nov 1 2024 06:09 PM (EDT)

## Entry 1 – School Information and Cover Page

Completed - Nov 1 2024

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2023-2024 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2024**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

BRONX ACADEMY OF PROMISE CHARTER SCHOOL 800000061090

**b. Unofficial or Popular School Name**

Bronx Promise

**c. CHARTER AUTHORIZER (As of June 30th, 2024)**

Please select the correct authorizer as of June 30, 2024 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. School Unionized**

Is your charter school unionized?

Yes

**c1. Name of Union**

Select the name of the Union representing your school?

United Federation of Teachers

**c2. Date Unionized**

Jan 1 2011

**d. District/CSD of Location**

CSD # 9 - BRONX

**e. Date of Approved Initial Charter**

Oct 7 2007

**f. Date School First Opened for Instruction**

Sep 1 2008

**g. Approved School Mission and Key Design Elements**

*(Regents, NYCDOE and Buffalo BOE authorized schools only)*

The mission of BAPCS is to educate each student to high learning standards by providing them with a comprehensive academic curriculum with character and career education integrated into all academic areas.

KDE 1 SCHOOL AS A FAMILY UNIT

KDE 2 IMPLEMENTATION OF DATA TEAMS

KDE 3 DIFFERENTIATION

KDE 4 CONTINUOUS CURRICULUM GROWTH

KDE 5 CONTINUOUS PROFESSIONAL GROWTH

KDE 6 GUIDANCE/HOME-SCHOOL PARTNERSHIPS

KDE 7 GOING ABOVE AND BEYOND

**h. School Website Address**

[www.bronxacademyofpromise.com](http://www.bronxacademyofpromise.com)

**i. Total Approved Charter Enrollment for 2023-2024 School Year**

615

j. Total Enrollment on June 30, 2024 - excluding Pre-K program enrollment

578

k. Grades Served

Grades served during the 2023-2024 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
5
6
7
8

l. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION



m. FACILITIES: Owned, rented, leased to educate students

Will the school maintain or operate multiple sites in 2024-2025?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1349 Inwood Avenue Bronx, NY 10452	718-293-6950	NYC CSD 9	K-8	K-6	None

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Denise Schiraldi	Principal	718-293-6950		[REDACTED]
Operational Leader	Jessica Rivera	Operations Mgr	718-293-6950		[REDACTED]
Compliance Contact	Denise Schiraldi	Principal	718-293-6950		[REDACTED]
Complaint Contact	Nicholas Parrino	Assistant Principal	718-293-6950		[REDACTED]
DASA Coordinator	Inez Melendez	School Counselor	718-293-6950		[REDACTED]
Phone Contact for After Hours Emergencies	Denise Schiraldi	Principal	[REDACTED]		[REDACTED]

**m1b. Is site 1 in public space or in private space?**

Private Space

**m1c. Is site 1 in a co-located or not in a co-located facility?**

**Responses Selected:**

Not Co-Located

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

### Site 1 Certificate of Occupancy (COO)

[BAPCS CO.pdf](#)

**Filename:** BAPCS CO.pdf **Size:** 76.5 kB

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### Site 1 Fire Inspection Report

*This is required, marked optional for administrative purposes.*

[BAOPCS Fire 10.17.2023.pdf](#)

**Filename:** BAOPCS Fire 10.17.2023.pdf **Size:** 153.0 kB

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### School Site 2

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## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1366 Cromwell Ave, Bronx, NY 10452	718-293-6950	NYC CSD 9	0	7-8	None

**m2a. Please provide the contact information for Site 2.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Denise Schiraldi	Principal	718-293-6950		[REDACTED]
Operational Leader	Jessica Rivera	Operations Mgr	718-293-6950		[REDACTED]
Compliance Contact	Denise Schiraldi	Principal	718-293-6950		[REDACTED]
Complaint Contact	Nicholas Parrino	Assistant Principal	718-293-6950		[REDACTED]
DASA Coordinator	Inez Melendez	School Counselor	718-293-6950		[REDACTED]
Phone Contact for After Hours Emergencies	Denise Schiraldi	Principal	[REDACTED]		[REDACTED]

**m2b. Is site 2 in public space or in private space?**

Private Space

**m2c. Is site 2 in a co-located or not in a co-located facility?**

**Responses Selected:**

Co-Located with a Charter School

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC.

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

### Site 2 Certificate of Occupancy (COO)

[BAOP 1366 Cromwell Ave\\_TCO.pdf](#)

**Filename:** BAOP 1366 Cromwell Ave\_TCO.pdf **Size:** 67.7 kB

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### Site 2 Fire Inspection Report

*This is required, marked optional for administrative purposes.*

[BAOP FIRE 1366 Cromwell Ave\\_FA LOD and PE response 10-15-2024.pdf](#)

**Filename:** BAOP FIRE 1366 Cromwell Ave\_FA LOD and PE response 10-15-2024.pdf **Size:** 4.4 MB

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### School Site 5

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**m5. SCHOOL SITES**

Please provide information on Site 5 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 5						

**m5a. Please provide the contact information for Site 5.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader					
Operational Leader					
Compliance Contact					
Complaint Contact					
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m5b. Is site 5 in public space or in private space?

(No response)

m5c. Is site 5 in a co-located or not in a co-located facility?

No Responses Selected

m5d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 5						

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m5e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 5 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 5 Certificate of Occupancy (COO)



Site 5 Fire Inspection Report

*This is required, marked optional for administrative purposes.*

n. List of owned, rented, leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

N/A

o1. Total Number of School Calendar Days

180

**o2. Total Number of Instructional Hours by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)**

January 2024	117
February 2024	89
March 2024	106
April 2024	75
May 2024	123
June 2024	73
July 2023	0
August 2023	0
September 2023	92
October 2023	114
November 2023	86
December 2023	86

**CHARTER REVISIONS DURING THE 2023-2024 SCHOOL YEAR**

**p. Summary of Material and Non-Material Charter Revisions approved or pending in 2023-2024, including updates to the school's board of trustees' bylaws, enrollment policy, discipline policy, or complaint policy.**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

Does the school have any material or non-material revisions approved or pending?

No

## ATTESTATIONS

q. Name/Position of Person Completing/Submitting the 2023-2024 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	
Email	

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click [YES](#) to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

### Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click [YES](#) to agree.

### Responses Selected:

Yes

Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

Catherine Jackwony

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

[Handwritten signature]

Date

Jul 31 2024



Thank you.

## Entry 2 – Links to Critical Documents on School Website

Completed - Nov 1 2024

### Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

1. Current Annual Report (i.e., 2023-2024 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law;[\[2\]](#) (Even if there is no school data yet reported, provide a direct web link to the most recent [New York State School Report Card](#) for the charter school.
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

[\[2\]](#) SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

## Entry 2 – Links to Critical Documents on School Website

School Name: BRONX ACADEMY OF PROMISE CHARTER SCHOOL

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**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2023-2024 Annual Report)	<a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006</a>
2. Board meeting notices, agendas and documents	<a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=2345469">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=2345469</a>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law; (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school.	<a href="https://data.nysed.gov/essa.php?year=2023&amp;instid=800000061090">https://data.nysed.gov/essa.php?year=2023&amp;instid=800000061090</a>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=1105096&amp;type=d&amp;pREC_ID=1387114">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=1105096&amp;type=d&amp;pREC_ID=1387114</a>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=1105096&amp;type=d&amp;pREC_ID=1387114">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=1105096&amp;type=d&amp;pREC_ID=1387114</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=2345469">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=2345469</a>
6. Authorizer-approved FOIL Policy	<a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006</a>

7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC\\_ID=375894&type=d&pREC\\_ID=848006](https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006)



Thank you.

## Entry 3 – Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 1 2024

### Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2023-2024 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2024**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2023-2024 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [BAOPCS Glenn Corwin 2023-24 Charter School Disclosure of Financial Interest Form](#)

Filename: BAOPCS\_Glenn\_Corwin\_2023-24\_Charte\_GvD41yj.pdf Size: 83.8 kB

### [BAOPCS Carlibi Rojas 2023-24 Charter School Disclosure of Financial Interest Form \(2\)](#)

Filename: BAOPCS\_Carlibi\_Rojas\_2023-24\_Chart\_LHCbjVt.pdf Size: 559.3 kB

### [BAOPCS Agatha Akyere 2023-24 Charter School Disclosure of Financial Interest Form](#)

Filename: BAOPCS\_Agatha\_Akyere\_2023-24\_Chart\_15dKMOI.pdf Size: 561.6 kB

### [BAOPCS Kevin Kearns 2023-24 Charter School Disclosure of Financial Interest Form \(2\)](#)

Filename: BAOPCS\_Kevin\_Kearns\_2023-24\_Charte\_khzqYPY.pdf Size: 561.3 kB

### [BAOPCS Milca Meyer 2023-24 Charter School Disclosure of Financial Interest Form \(2\)](#)

Filename: BAOPCS\_Milca\_Meyer\_2023-24\_Charter\_xbJm5SZ.pdf Size: 561.8 kB

### [BAOPCS Dennis Sze 2023-24 Charter School Disclosure of Financial Interest Form](#)

Filename: BAOPCS\_Dennis\_Sze\_2023-24\_Charter\_\_9JIGCmq.pdf Size: 557.3 kB

### [BAOPCS Rev](#)

Filename: BAOPCS\_Rev\_Dr.\_Michael\_Carrion\_20\_k9tx07P.pdf Size: 558.1 kB

# Entry 4 – Board of Trustees Membership Table

Completed - Nov 1 2024

## Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

# Entry 4 – Board of Trustees Membership Table

- 1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE



**1. 2023-2024 Board Member Information (Enter info for each BOT member)**

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2023- 2024
1	Rev. Dr. Michael Carrion	[REDACTED]	Chair	Executive	Yes	6	07/01/2020	6/30/2026	9
2	Agatha Akyere	[REDACTED]	Vice Chair	Executive	Yes	6	07/01/2020	6/30/2026	5 or less
3	Milca Meyer	[REDACTED]	Secretary	Executive	Yes	5	07/01/2022	6/30/2025	6
4	Kevin Kearns	[REDACTED]	Treasurer	Executive	Yes	4	07/01/2022	6/30/2025	11
5	Dennis Sze	[REDACTED]	Trustee/ Member	Executive	Yes	4	07/01/2022	6/30/2025	5 or less
6	Carlibi Rojas	[REDACTED]	Trustee/ Member	Finance	Yes	4	07/01/2022	6/30/2025	11
7	Glenn Corwin	[REDACTED]	Trustee/ Member	Finance	Yes	1	10/01/2022	6/30/2025	10
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2023-2024

12

3. Number of board meetings scheduled for the 2024-2025 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2024	7
b. Total number of Voting Members added during the 2023-2024 school year	0
c. Total number of Voting Members who left the board during 2023-2024 school year	0
d. Total Maximum Number of Voting Members in 2023-2024; as set by the board in bylaws, resolution, or minutes	15

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2024	0
b. Total number of Non-Voting Members added during the 2023-2024 school year	0
c. Total number of Non-Voting Members who left the board during the 2023-2024 school year	0
d. Total Maximum Number of Non-Voting members in 2023-2024, as set by the board in bylaws, resolution, or minuteset by the board in bylaws, resolution, or minutes	0
e. Board members attending 8 or fewer meetings during 2023-2024	3

Thank you.

Entry 5 – Board Meeting Minutes

Completed - Nov 1 2024

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2023-June 2024), which should match the number of meetings held during the 2023-2024 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2024**.

[BAOPCS 2023-24 BOARD MINUTES all](#)

Filename: BAOPCS\_2023-24\_BOARD\_MINUTES\_all.pdf Size: 1.6 MB

Entry 6 – Enrollment & Retention

Completed - Nov 1 2024

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2023-2024 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWD), English Language Learner(s) (ELL), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2024-2025.

\*SUNY-authorized charter schools

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

## **Entry 6 – Enrollment and Retention of Special Populations**

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## Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2023-2024	Describe Recruitment Plans in 2024-2025
Students with Disabilities	<p>Our enrollment of SWD increased from 16% in 2017-18 to 24% in 2023-24. As with our ELL enrollment, BAOP introduced a lottery weight for SWD starting in the 2018-19 lottery. In 2021 we revised our lottery policy to increase the weight for SWD from two to 10. In addition, our school advertisement mentions special needs and supports for all students and families throughout the school year. The school website will include the various needs and classroom arrangements offered by the school for students with disabilities. Once again, we will continue to work with our CSE to ensure compliance for all our students who continue to wait for initial evaluations.</p>	<p>In 2023-24, 24% of our enrollment had an Individual Education Plan. The local district CSD 9 enrolled 26% students with disabilities in comparable grades. We continue to use the strategies outlined for the previous year.</p>
English Language Learners	<p>While the enrollment of ELLs at BAOP has increased over the course of this charter term, we have not yet met the district enrollment target for ELLs. In 2018-19, we implemented a new lottery weight of two as a strategy to increase the enrollment of ELLs. In 2021, we revised our lottery policy to increase the weight for ELLs from two to 10. Our website states that BAOP supports ELLs and offers a lottery preference for ELLs. BAOP advertises in English and Spanish, the most common second language in our neighborhood. During school open houses, BAOP provides Spanish-language communication through a Spanish-speaking staff member.</p>	<p>In 2023-24, 16% of our enrollment were English Language Learners along with 4% former ELLs. The local district enrolled 25% ELL students in comparable grades.</p>

	<p>Another strategy we have for recruiting ELLs is by providing additional support for our ELL parents to support their acquisition of English and build connections between home and school. We organize the parent ELL program once again in the hope that this initiative will extend out into the community and build our ELL population.</p>	
Economically Disadvantaged	<p>We will continue to present the school's meal program during all initial application interactions, especially during the yearly Kindergarten Orientation as well as the Meet the Teacher Night, held in early September. To support recruitment of ED students, the BAOP Parent Coordinator conducts outreach throughout the neighborhood and in the local district. Our school meal program is presented during all initial application interactions, especially during our annual Kindergarten Orientation event. We assist families in completing all necessary paperwork to ensure that all eligible students participate in the program.</p>	<p>In 2023-24, 98% of our enrollment qualified as economically disadvantaged. The local district, CSD 9, enrolled 97% ED students in comparable grades. Going forward we will continue with the strategies outlined to the left.</p>

## Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2023-2024	Describe Retention Plans in 2024-2025
Students with Disabilities	<p>Support for students with individualized education plans (IEPs) is led by our special education coordinator. In addition, we employ two guidance counselors, one for each grade band, to assist with supporting students and families. We have continued to increase the number of Integrated Co-Teaching classrooms to meet the needs of SWD at BAOP. We offer two ICT classrooms for each grade level from K-5 and one each for sixth, seventh, and eighth grades. All teachers use our curriculum maps to include differentiation strategies that address the various learning styles and needs of students at BAOP. Our guided ELA and math periods also provide opportunities for SWD to receive personalized support from AIS educators. We have one AIS teacher each for grades K-2, giving us the capacity to provide our younger SWD with extensive support as they begin their academic journeys. For grades 3-6 and 7-8, we have two AIS teachers per grade band. AIS providers work with classroom teachers to guide instructional strategies in addition to working directly with students.</p> <p>The Child Study Team is also a critical component of our support for SWD. The team monitors student progress and works to provide personalized instructional strategies that consider the unique strengths</p>	<p>In the fall of 2023-24, we retained 93% of SWD students who were eligible to return from 2022-23.</p>

	<p>and learning gaps for each student.</p> <p>Planned presentations are held throughout the school year to help provide parental support for families. We continued to follow-through on our previous strategies to retain our SWD population.</p> <p>As in previous years, our Special Education Coordinator will continue to be available during all school events, such as Meet the Teacher, Parent-Teacher Conferences and Parent Association meetings. The school continues to build the Special Education program by adding to the number of Integrated Co-Teaching classrooms in order to address the academic needs of all students enrolled at BAOP.</p>	
English Language Learners	<p>Our school-wide focus on differentiated instruction is our primary method for supporting and retaining ELLs. BAOP teachers are trained in multi-modal techniques designed to benefit ELL students. These strategies benefit all students, regardless of ELL status, and are especially useful for students who are struggling with reading. We also have two ELL teachers, who provide small-group instruction for ELL students in the classroom as well as during pull-out sessions. The ELL teachers collaborate with general education teachers to provide support using differentiated instructional strategies that target fluency and language skills.</p> <p>All correspondence is provided to families in both Spanish and English. Our support for ELLs is</p>	In the fall of 2023-24, we retained 89% of ELL students who were eligible to return from 2022-23.



	<p>individualized and we make every effort to ensure that families receive communication from the school in their primary language.</p> <p>We aim to provide services that create a unified bond between home and school, even when English is not the primary language spoken at home. Parent workshops are held, both in English and Spanish, to support learning at home, helping to bridge support of the academic content between home and school.</p>	
Economically Disadvantaged	<p>BAOP provides holistic support to ED students to ensure that this population, comprising 92% of our student body, can access our rigorous curriculum and engage with the career and character education programming we offer. We provide healthy meals to all students twice a day, cooked from scratch by our chef; we provide additional food to be taken home for food insecure families. For students who are unable to access a washer/dryer, we provide clean uniforms free of charge. We also have a “giving tree” for our families, through which we provide gifts for families who are struggling during the holidays, and during Thanksgiving we deliver meals to families experiencing food insecurity.</p> <p>Academically, our school-wide emphasis on guided reading and math facilitates differentiated instruction and ensures that students receive the proactive intervention they need to demonstrate academic growth. Teachers are provided with ongoing</p>	In the fall of 2023-24, we retained 92% of ED students who were eligible to return from 2022-23.

	<p>professional development on best practices to deliver differentiated instruction.</p> <p>The school's meal program is presented at the school's Open House each year, held in September. School brochures, mailings and applications mention that the school participates in the free/reduced lunch program. During the Open House, school staff members trained in the process are available, both in Spanish and English to provide families with additional individualized information.</p> <p>We will continue to reach out to all our families to meet their needs and help address the whole child. During the Meet the Teacher Night, school staff members are trained to support the process.</p>	
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**Entry 7 – Employee Fingerprint Requirements Attestation**

Completed - Nov 1 2024

**Entry 7 – Employee Fingerprint Requirements Attestation**

## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 8 – Organization Chart**

Completed - Nov 1 2024

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2023-2024 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

#### **Bronx Academy of Promise BAOP Organizational Chart 2023-2024**

Filename: Bronx\_Academy\_of\_Promise\_BAOP\_Orga\_uD03Jnk.pdf Size: 28.4 kB

## **Entry 9 – School Calendar**

Completed - Nov 1 2024

### **Instructions for submitting School Calendar**

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit it **no later than 11:59 PM on August 1, 2024**. Charter schools must upload a final school calendar into the portal and may do so at any time but **no later than 11:59 PM on September 16, 2024**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools “... unless the school's charter requires more instructional time than is required under the regulations.”

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

### Sample Calendar:

12 Month Calendar 2021-2022 184 Instructional Days										
<b>July</b>					<b>January (20)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
			1	2	3	4	5	6	7	
5	6	7	8	9	10	11	12	13	14	
12	13	14	15	16	17	18	19	20	21	
19	20	21	22	23	24	25	26	27	28	
26	27	28	29	30	31					
<b>August</b>					<b>February (15)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
2	3	4	5	6		1	2	3	4	
9	10	11	12	13	7	8	9	10	11	
16	17	18	19	20	14	15	16	17	18	
23	24	25	26	27	21	22	23	24	25	
30	31				28					
<b>September (18)</b>					<b>March (23)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3		1	2	3	4	
6	7	8	9	10	7	8	9	10	11	
13	14	15	16	17	14	15	16	17	18	
20	21	22	23	24	21	22	23	24	25	
27	28	29	30		28	29	30	31		
<b>October (20)</b>					<b>April (15)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
				1					1	
4	5	6	7	8	4	5	6	7	8	
11	12	13	14	15	11	12	13	14	15	
18	19	20	21	22	18	19	20	21	22	
25	26	27	28	29	25	26	27	28	29	
<b>November (18)</b>					<b>May (21)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
1	2	3	4	5	2	3	4	5	6	
8	9	10	11	12	9	10	11	12	13	
15	16	17	18	19	16	17	18	19	20	
22	23	24	25	26	23	24	25	26	27	
29	30				30	31				
<b>December (17)</b>					<b>June (17)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3			1	2	3	
6	7	8	9	10	6	7	8	9	10	
13	14	15	16	17	13	14	15	16	17	
20	21	22	23	24	20	21	22	23	24	
27	28	29	30	31	27	28	29	30		
<div> <div>Staff Report - August 23rd</div> <div>Early Dismissal Days</div> <div>Holiday/Recess (No Students or Staff)</div> <div>Superintendent's Conference Day (No School for Students)</div> <div>Regents and School-level Exams</div> <div>September 8, 2021 All Grade Levels Report</div> <div>June 24, 2022 - Last Day of School</div> </div>										

### [BAPCS 2024-25 Calendar](#)

Filename: BAPCS\_2024-25\_Calendar.pdf Size: 550.0 kB

# Entry 10 – Faculty/Staff Roster Template

Completed - Nov 1 2024

## INSTRUCTIONS

### Required of Regents, NYCDOE, and Buffalo BOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2023-2024 school year).

**Use of the 2023-2024 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.**

**Reminders:** Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer <b>NOTE: MUST BE DONE FIRST</b>	<b>Select</b> your school's authorizer from the <b>drop-down list first</b> , before completing the roster.
School Name and Institution ID	<b>Select</b> your school's name from the <b>drop-down list</b> .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the <b>7 digit TEACH ID</b> for the Faculty/Staff person.
Role in School	<b>Select</b> the best choice of role of the Faculty/Staff person from the <b>drop-down list</b> .
CPR/AED Certification Status	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Subject Taught	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Notes	Optional

### [2022-23 BAOP Faculty Staff Roster download](#)

Filename: 2022-23\_BAOP\_Faculty\_Staff\_Roster\_atSsSP6.xlsx Size: 64.8 kB

# Entry 11 – Progress Toward Goals

Completed - Nov 1 2024

## Instructions

### SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system **no later than 11:59 PM on September 16, 2024**.

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 1, 2024.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

**Entry 11 – Progress Toward Goals**

**PROGRESS TOWARD CHARTER GOALS**

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2024.

**1. ACADEMIC STUDENT PERFORMANCE GOALS**

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2024.**

## 2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located.	ELA 2023-24 - BAOP -- CSD 9 Gr3 47% 24% Gr4 65% 28% Gr5 33% 23% Gr6 59% 25% Gr7 63% 39% Gr8 70% 38% All 56% 30%	Met	
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City.	NYS ELA 2023-24 --- BAOP -- NYC Gr3 47% 45% Gr4 65% 50% Gr5 33% 45% Gr6 59% 46% Gr7 63% 55% Gr8 70% 53% All 56% 49%	Met	
Academic Goal 3	For each year of the school's renewal	Math 2023-24 --BAOP -- CSD 9	Met	



	<p>charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD).</p>	<p>Gr3 64% 39% Gr4 69% 37% Gr5 39% 30% Gr6 59% 30% Gr7 71% 41% Gr8 55% 35% All 59% 36%</p>		
Academic Goal 4	<p>For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City.</p>	<p>Math 2023-24 ---BAOP--NYC Gr3 64% 55% Gr4 69% 58% Gr5 39% 52% Gr6 59% 49% Gr7 71% 57% Gr8 55% 44% All 59% 53%</p>	Met	
Academic Goal 5	<p>In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination.</p>	<p>ELA Yr to Yr --- 22-23 -- 23-24 Gr3 56% 47% Gr4 43% 65% Gr5 51% 33% Gr6 59% Gr7 62% 63% Gr8 81% 70% All 58% 56%</p>	Not Met	<p>We continue to develop instruction using our guided reading ELA program as well as the 6+1 writing model. We continue to provide teachers with weekly professional development through our ELA and Special Education Coaches.</p>

Academic Goal 6	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination.	Math Yr to Yr --- 22-23 - 23-24 Gr3 73% 64% Gr4 58% 69% Gr5 44% 39% Gr6 45% 59% Gr7 59% 71% Gr8 75% 55% All 59% 59%	Met	
Academic Goal 7	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS ELA Yr to Yr - ELL --- 22-23   23-24 3-8: 20%   27%	Met	
Academic Goal 8	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS ELA Yr to Yr - SWD --- 22-23   23-24 3-8: 33%   33%	Met	

Academic Goal 9	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS ELA Yr to Yr - ED -- 22-23   23-24 3-8: 58%  56%	Not Met	See above
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Yr to Yr - ELL -- 22-23   23-24 3-8:19%   38%	Met	

## 2. Do have more academic goals to add?

Yes

## 2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Yr to Yr - SWD -- 22-23   23-24 3-8:33%   32%	Not Met	We continue to develop instruction using the Envision by Savvas Math program and Algebra 1 Math program. We continue to provide teachers with weekly professional development through our Math and Special Education Coaches.
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Yr to Yr - ED -- 22-23   23-24 3-8: 58%   59%	Met	

Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

### 3. Do have more academic goals to add?

No

### 4. ORGANIZATION GOALS

**For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

## 2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the retention rate will exceed the rate of the Community School District (CSD) of location.	Retention Rate 91% of eligible students returned from 2022-23	Unable to Assess	
Org Goal 2	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	ELL Enrollment 16% ELL and 4% Former ELL CSD 9: 25%	Not Met	Refer to Entry 6 for details on our enrollment of subgroup strategies
Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	SWD Enrollment BAOP: 24% CSD 9: 25%	Not Met	Refer to Entry 6 for details on our enrollment of subgroup strategies
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or	ED Enrollment BAOP: 98% CSD 9: 97%	Met	Refer to Entry 6 for details on our enrollment of subgroup strategies

	Reduced Price Lunch program.			
Org Goal 5	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	ELL Retention Rate 89%	Unable to Assess	
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	SWD Retention Rate 93%	Unable to Assess	
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	ED Retention Rate 92%	Unable to Assess	
Org Goal 8	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive	NYCDOE School Survey - Family The citywide average percent of positive responses calculates to 93% across the main categories. The school had a 63% response rate and 95% percent favorable responses.	Met	

	<p>responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.</p>			
Org Goal 9	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.</p>	<p>NYCDOE School Survey - Staff The citywide average percent of positive responses calculates to 85% across the main categories. The school had a 100% response rate and 87% percent favorable responses.</p>	Met	
Org Goal 10	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly</p>	<p>NYCDOE School Survey - Students The citywide average percent of positive responses calculates to 74% across the main categories. The school had a 93% response rate and 71% percent favorable responses.</p>	Partially Met	



	agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.			
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

## 6. FINANCIAL GOALS

## 2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Audit	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	Budget	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	Authorized Enrollment = 615 BEDS Day Enrollment = 578 94%	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

## Entry 12 – Audited Financial Statements

Completed - Nov 1 2024

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system **no later than 11:59 PM on November 1, 2024**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the Annual Report Portal **no later than 11:59 PM on November 1, 2024**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2024 but will be identified as a required task thereafter and due on November 1, 2024. This is a required task, and it is marked optional for administrative purposes only.**

### BRONX ACADEMY OF PROMISE CHARTER SCHOOL - 06

Filename: BRONX\_ACADEMY\_OF\_PROMISE\_CHARTER\_S\_D80X9rz.pdf Size: 359.0 kB

## Entry 12c – Additional Financial Documents

Completed - Nov 1 2024

**Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit **no later than 11:59 PM on November 1, 2024**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

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**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### BAOP Escrow Statement Redacted

Filename: BAOP\_Escrow\_Statement\_Redacted.pdf Size: 225.0 kB

### BRONX ACADEMY OF PROMISE CHARTER SCHOOL - 06

Filename: BRONX\_ACADEMY\_OF\_PROMISE\_CHARTER\_S\_NyqXFtr.pdf Size: 327.1 kB

## Entry 12d – Financial Contact Information

Completed - Nov 1 2024

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 1, 2024**.

## Form for "Financial Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Candace Greene	[REDACTED]	[REDACTED]

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle M. Cain, CPA   Partner Mengel Metzger Barr & Co. LLP	[REDACTED]	[REDACTED]	4

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Tia Murphy	[REDACTED] [REDACTED] New York, NY 10007	[REDACTED]	[REDACTED]	15

## Entry 13 – Fiscal Year 2024-2025 Budget

Completed - Nov 1 2024

**SUNY-authorized charter schools** should download the [2024-2025 Budget and Quarterly Report Template and the 2024-2025 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due no later than 11:59 PM on November 1, 2024.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY25 Budget using the [2024-2025 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due no later than 11:59 PM on November 1, 2024.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption

being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **[BAOP 2024-2025 DOE Budget](#)**

**Filename:** BAOP\_2024-2025\_DOE\_Budget.xlsx **Size:** 50.8 kB

## **Optional Additional Documents to Upload (BOR)**

Incomplete

**Disclosure of Financial Interest by a Current**

**or Former Trustee**

**Trustee Name:**

**Glenn Corwin**\_\_\_\_\_

**Name of Charter School Education Corporation: Bronx Academy Of Promise  
Charter School**

1. List all positions held on the education corporation Board of Trustees ("Board")  
(e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Member of the Board of Trustees  
Member of the Finance Committee

2. Are you related, by blood or marriage, to any person employed by the school  
and/or education corporation?

**No**

If **Yes**, please describe the nature of your relationship and the person's  
position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any  
student currently enrolled in a school operated by the education corporation?

**No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Page 1 of 5

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real

or personal property to the said entities?

**Yes**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Director of Special Ed. I supervised the Special Ed. Teachers in providing programs and services in accordance with the IEP mandates of students with special needs; chaired the Child Study

Team in identifying students with special needs and strategies for other academically or behaviorally struggling students; organized CSE meetings.

Start Date: 8/24/2016

Final salary 2020-2021: \$126,193.37

Page 2 of 5

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship</b>
----------------	---	---	--



			<b>to you</b>

Page 3 of 5

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or

employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organizational conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the  organization conducting business with the school(s)  and the nature of the interest	Steps taken to avoid conflict of interest

Information Law. The personal contact information provided below will be redacted.

**Business Telephone:**

[Redacted]

**Business Address: Retired**

**E-mail Address:**

[Redacted]

**Home Telephone:**

[Redacted]

**Home Address:**

[Redacted]



**Signature Date 7/14/24**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Carlíbi Rojas

---

**Name of Charter School Education Corporation:**

Bronx Academy of Promise Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent at Large

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

[REDACTED]

**Business Address:**

[REDACTED]

**E-mail Address:**

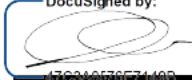
[REDACTED]

**Home Telephone:**

[REDACTED]

**Home Address:**

[REDACTED]

DocuSigned by:  
  
439346574574483

6/25/2024

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Agatha Akyere

---

**Name of Charter School Education Corporation:**

BAOP

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

[REDACTED]

**Business Address:**

\_\_\_\_\_

**E-mail Address:**

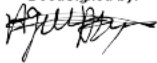
[REDACTED]

**Home Telephone:**

[REDACTED]

**Home Address:**

[REDACTED]

DocuSigned by:  
  
628005582206420

7/15/2024

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Kevin Kearns

---

**Name of Charter School Education Corporation:**

Bronx Academy of Promise

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you



-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

[REDACTED]

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**Home Telephone:**

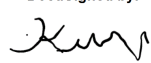
[REDACTED]

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**Home Address:**

[REDACTED]

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6/25/2024

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Milca Meyer

---

**Name of Charter School Education Corporation:**

Bronx Academy of Promise

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

[REDACTED]

---

**Home Telephone:**

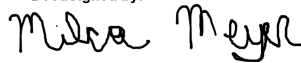
[REDACTED]

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**Home Address:**

[REDACTED]

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6/25/2024

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Dennis Sze

---

**Name of Charter School Education Corporation:**

Bronx Academy of Promise

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

[REDACTED]

---

**Home Telephone:**


[REDACTED]

---

**Home Address:**

[REDACTED]

---

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045B440F0F0C44C...

7/7/2024

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Rev. Dr. Michael Carrion

---

**Name of Charter School Education Corporation:**

Bronx Academy of Promise

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

[REDACTED]

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**Home Telephone:**

[REDACTED]

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**Home Address:**

[REDACTED]

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DocuSigned by:  
*Michael Carrion*  
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6/25/2024

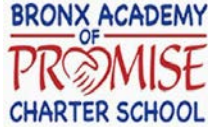
**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



## MINUTES OF THE MEETING OF THE BOARD HELD July 11, 2023

**Location:** Online via Zoom.com

**Present:** Milca Meyer, Glenn Corwin, Carlibi Rojas, Dennis Sze, Rev. Michael Carrion, and Aggie Akpalu and Kevin Kearns

**Excused:** None

**Minutes:** Rev. Michael Carrion called the meeting into session at 7:02 pm

- I. The **minutes** of the Board meeting held in June 2023 were adopted.
- II. Principal Schiraldi presented the **School Leader's Report:**

### **Enrollment**

- Current Enrollment— 559 Total Students
- Special Education – 123 students – 22%
- ELL – 89 students – 16%
- June attendance rate for total enrollment – 90%
- June attendance rate for Special Education Enrollment – 89%

### **Principal Report**

- Great news : NYS Board Regents voted to give Bronx Academy of Promise was granted another 5 Years
- Scheduled meeting tomorrow to discuss contract signing with UFT

### **Staff Updates**

- Released –
  - 1 Teacher Assistant
  - 3 Teachers
- Hired –
  - 2 Teacher Assistants
  - Pre-K Teacher
  - 1<sup>st</sup> grade Special Education Teacher
- Positions To Be Filled –
  - Pre-K Teacher
  - Kindergarten Gen Ed. Teacher
  - Kindergarten Special Ed. Teacher
  - 3<sup>rd</sup> grade Special Ed. Teacher
  - 5<sup>th</sup> grade Special Ed. Teacher

- 7<sup>th</sup>/8<sup>th</sup> grade Science Teacher
- (2) 7<sup>th</sup> /8<sup>th</sup> grade Special Ed. Teachers
- Technology Teacher
- ELL Teacher
- School Counselor
- (2) Teacher Assistants
- School Chef

#### **Curriculum and Instruction**

- No New updates since June 2023

#### **School Celebrations/Events**

- No New updates since June 2023

#### **Exec Director Update**

- Working with the lock company for the existing building - work to be completed by August 31
- Demoing the 3 rooms for Prek on the 2nd floor
- IT Specialist is in the process of remove cabling
- Bathroom will be completed in the next weeks
- Moved 19 classrooms for the next school year
- ARP funding was reviewed with Candace Greene - CSBM

#### **IV. Public Expression**

- No sign ups

#### **V. Executive Session**

The Board voted to adjourn at 7:16 pm and moved to Executive Session



## MINUTES OF THE MEETING OF THE BOARD HELD August 22, 2023

**Location:** Online via Zoom.com

**Present:** Milca Meyer, Glenn Corwin, Carlibi Rojas, and Rev. Michael Carrion

**Excused:** Kevin Kearns, Aggie Akpalu, and Dennis Sze

**Minutes:** Rev. Michael Carrion called the meeting into session at 7:05 pm

I. The **minutes** of the Board meeting held in July 2023 were adopted.

II. Asst. Principal Parrino presented the **School Leader's (Principal Schiraldi) Report:**

### **Enrollment**

- Current Enrollment— 580 Total Students

### **Staff Updates**

- Released –
  - **05** - General Education Teachers
- Hired –
  - 4 - Teacher Assistants (Ms. Holguin, Ms. Lopez, Ms. Morales & Ms. Reyes)
  - 2 - Pre-K Teachers (Ms. E. Wilson & Ms. Lyons)
  - 2 - Kindergarten Gen. Ed. Teacher (Ms. Turner & Ms. Mitchell)
  - Kindergarten Special Ed. Teacher (Ms. Figueredo-Perez)
  - 1<sup>st</sup> grade Special Ed. Teacher (Ms. Ringel)
  - 2<sup>nd</sup> grade General Education Teacher (Ms. Moore)
  - 3<sup>rd</sup> grade General Ed. Teacher (Ms. St. Vil)
  - 3<sup>rd</sup> grade Special Ed. Teacher (Ms. Baccellerie)
  - 6<sup>th</sup> grade Special Ed. Teacher (Mr. Graham)
  - 7<sup>th</sup>/8<sup>th</sup> grade Special Ed. Teacher – (Ms. Lajara)
  - ENL Teacher – (Ms. Riley)
  - Counselor – (Ms. Hampton)

- Positions To Be Filled –
  - 5<sup>th</sup> grade General Ed. Teacher
  - 6<sup>th</sup> grade General Ed. Teacher
  - 7th /8th grade Special Ed. Teacher
  - Technology Teacher
  - School Chef

### **Hiring and Staff Training Discussion**

- **Board President: Rev Carrion - What is the plan to address new staff and orientation?** ○  
 Ans. Parrino
  - New staff coming in earlier then old staff
  - Training in place for new staff and joint orientation with ALL staff
- **Board Member: Milca Meyer - What is the ratio of new to old staff?**
  - 20% new staff (Comprises of mostly Net New Staff from previous school year)
  - 80% old staff some of which got promoted within
- **Board President: Rev Carrion - What did we do differently in terms of hiring; It looks like we have had good success?**
  - Aggressive daily correspondence with candidates
  - Continued working outside the school hours to review applicants and being very responsive

### **After School Program**

- Expanding to middle school, excited to continue to work with Sylvan learning center to provide tutoring and enrichment; 4 to 1 ratio of students to teachers.
- Working with Donald to ensure more parent involvement and participation ○ Students that are 2 or more grade below grade levels are not required to pay for the 1 hour period after school for targeted tutoring
- Seeking help for parents to get reimbursed for the additional enrichment opportunities being offered
- BAOP secured funding to benefit families to pay for school supplies etc..

### **Curriculum and Instruction**

- ELA assessment -Teams of teachers scored the assessment
- Math (May 2 and May 3rd) - Teams of teachers started on May 9th to score the test

### **School Celebrations/Events**

- Tuesday, August 22<sup>nd</sup> – Newly hired staff attended our New Staff Meet & Greet and New Teacher Trainings
- Wednesday, August 23<sup>rd</sup> – All staff scheduled to return for the 2023/2024 school year ●

Thursday, September 7<sup>th</sup> – First Day of School

#### **Exec Director Update**

##### **Ms. Jackovny**

- New Staff Recruitment - Discussed restorative practices, culture of the school, making connections with students and family, discussing the respect agreement. BAOP Administration. We were intentional in communicating this key importance point for BAOP
- Administration is focused on continuing to shine and go above and beyond; using the example
- 40,000 Sqft - is the square footage of the building
- Showed a view of the mockup of the building; Parrino to send to the board

##### **Mr. Parrino**

- Pre-k room almost complete
- New Building is in progress - last floor is being framed out
- Transition in the next couple of week to outfitting the new building

**Board President: Rev Carrion** - Do we have pictures of the in progress work in the building? Parrino to send pictures.

- Board request to have a walk through set up; Ms. Jackovny to scheduled

##### **Candace Greene**

- Gave update on ARP ESSER Funding as well as other grants. This discussion was before Public Expression to allow for comments and input from others.

#### **IV. Public Expression**

- None at this time.

#### **V. Executive Session**

The Board voted to adjourn at 7:28 pm and moved to Executive Session

# **BRONX ACADEMY OF PROMISE CHARTER SCHOOL**

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD**

**SEPTEMBER 12, 2023**

**Members Present:** Rev. Michael Carrion (Chairman), Kevin Kearns (Treasurer), Carlibi Rojas, Dennis Sze, Glenn Corwin

**Members Excused:** Milca Meyer, Agatha Akyere

**Also Present:** Catherine Jackvony, Denise Schiraldi (Principal), Nicholas Parrino, Candace Greene

**Method:** Meeting held virtually by zoom.com

Meeting was called into session by Chairman at 7:05pm.

### **I. INTRODUCTION**

- a. Chairman Carrion greeted other Board and the staff and wished them a successful new academic year.
- b. The minutes of the August 22<sup>nd</sup> Board Meeting were unanimously adopted by the Board.

### **III. PRINCIPAL'S REPORT**

Principal Schiraldi delivered the Principal's Report (*Ms. Montilla provided translation.*)

#### **Enrollment**

**Current Enrollment**— 577 Total Students (626 with Pre-K)

**Special Education** – 125 students – 22%

**ELL** – 91 students – 16% (Kindergarten students are still being assessed)

#### **Staff Updates**

- **Hired** –
  - 5<sup>th</sup> grade General Ed. Teacher – Ms. Gonzalez
  - 6<sup>th</sup> grade General Ed. Teacher – Ms. Simpson

- Technology Teacher – Ms. Luron
- Positions To Be Filled –
  - 6<sup>th</sup> grade Special Ed. Teacher
  - 7th /8th grade Science Teacher
  - Teacher 7th /8th grade Special Ed. Teacher

### **Professional Development**

- Welcome Back with onsite Team building activities and review of Staff Handbook
- “Unlocking the ADHD Experience”
- PowerSchool Training
- ADP Virtual Harassment Training
- iReady Training
- Curriculum Mapping
- New teachers Fountas and Pinnell and Writing Rubric Training
- Restorative Practices- Help Your Students Improve Their Behavior & Strengthen Their Learning
- Offsite Teambuilding Mystery Theater and Lunch at The Pines

### **Curriculum and Instruction**

- The Math Readiness Assessment is being administered this week. Teachers will use their data from this assessment, along with the iReady Diagnostic, to create their guided math groups.
- Teachers have begun assessing each student one on one using the Fountas and Pinnell Reading Assessment to identify each student’s reading level. Teachers will use the data from this assessment, along with the iReady Diagnostic, to form their guided reading groups.
- Students are in the process of writing their Beginning of The Year benchmark writing piece to be scored using the 6+1 Trait Writing Rubric
- The ELL teachers are currently administering the NYSITELL Assessment to assess the English Language Level of kindergarten and new students whose home or primary language is one other than English.

### **School Celebrations/Events**

- Thursday, September 7<sup>th</sup> – First Day of School



#### **IV. ACADEMIC DIRECTOR**

Ms. Jackvony gave an update on certain key items

- Awaiting occupancy permit on pre-K rooms; anticipated Monday Sept 18
- Met with DOE instructional coach for pre-K curriculum
- Continuous progress being made on new building
- Hope to have exterior finished by December 31<sup>st</sup>
- Documentation relating to ESSR and ARP grand submitted on time in conjunction with audit

#### **V. PUBLIC EXPRESSIONS**

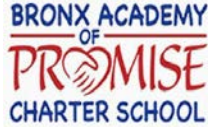
- Ms. Murphy asked questions regarding the Pre-K opening and the status of the new building
- Ms. Pollack asked about deep cleaning of the furniture in rooms affected by the summer construction

#### **V. EXECUTIVE SESSION**

- The Board went into executive session at 7:25pm

**The Board Meeting was adjourned at 7:50pm**





**MINUTES OF THE MEETING OF THE BOARD HELD  
October 10, 2023**

**Location:** Online via Zoom.com

**Present:** Milca Meyer, Kevin Kearns, Glenn Corwin, Carlibi Rojas, and Rev. Michael Carrion

**Excused:** Aggie Akpalu, and Dennis Sze

**Minutes:** Rev. Michael Carrion called the meeting into session at 7:12 pm

- I. The **minutes** of the Board meeting held in September 2023 were adopted.
- II. Principal Schiraldi presented the **School Leader's Report:**

**Enrollment**

- Current Enrollment— 581 Total Students with Pre-K624
  - Special ED's 18% -
  - **Question: Rev Carrion: What are we doing to reach 25% students?**
    - More advertising with QR Code detailed information: Neighborhood circulation of this QR code to emphasize the need and accommodations that BAOP provides for ELL students
- Sept. Attendance Rate: Total - 92.8 %  
Sept. Attendance Rate: ELL - 91.5%

**Staff Updates**

- Released – 6th Grade teacher Special Ed Teacher, 7th/8th Grade Special Ed Teacher
- Hired – 3rd Grade - 6th Grade Math AIS Teacher (Ms. Zarate), 7th/8th Grade Special ED teacher (Ms. Muhammed)
- Positions To Be Filled –
  - Kindergarten Special Ed, 6th Grade Special Ed, 7th/8th Grade Special Ed Teacher
  - **Question: Rev Carrion**
    - What methods are being used to recruit new teachers?
    - Indeed, Handshake, and Referrals;
  - **Question: Board Member Milca Meyer**
    - Have You been in touch with the Columbia University Teachers College contact that was sent?
    - Yes. but BAOP haven't received any applicants from them
    - Milca Meyer to get back in touch with the contact to further engage with BAOP for the hiring efforts

**After School Program**

- **Question: Rev Carrion** Who are the After school program Vendors?
- ans: Tae Kwon DO, Avenger for Engineering, Lego vendor, Vendor enhancing the use of IPADs for the students; very good outcomes and engagement from students
- **Board Member Kevin Ques: What happened to the Chess program?** The vendor is in Arizona so it wasn't able to get started
- How many kids are participating in the after school program? ans. 70 students; Tutoring changes the after school program
-

### Curriculum and Instruction

- **Question: Rev Carrion**
  - **Any updates from the teaching coaches in advancing the individual goals ?**
    - Guided Math program reinforcement, integrated the new staff with BAOP data teams and the program specifics
    - In addition, these programs have been effective as we are targeting to groups students based on their needs assessment
  - **Observations for Current Teachers? Is that continuing?**
  - First the focus has been on the new staff and BAOP continues with the recurring regular schedule for the current staff

### School Celebrations/Events

- Meet the Teacher Night - 50% attendance
- **Ques: Board Member Meyer - Is that % lower than the normal participation?**
  - **ans.** Yes. BAOP is trying to move to provide BOTH zoom and in person parent teachers to increase parent participation. Since Covid in person participation is low.

### Exec Director Update

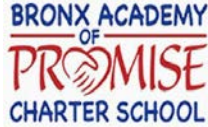
- None at this time.

### IV. Public Expression

- **Ms Murphy:** Letter read from Ms. Murphy indicating the importance of expediting the negotiation process; expressing a specific point on salary
- **Ms. Pilla:** Letter read to the board - Contract negotiations have went on for 1 year and 1/2 - She is expressing concerned about the delays in the process
- **Ms. Franchi** - Inquires about the PTO coming back
  - **Response: Board Member Carlibi** - informed the group that we need to have interest in individuals wanting to hold positions; as of now we haven't had that dedicated interest. That being said we are actively work on active recruitment for a PTO board
  - If there are parents inquiring about the PTO, we would like to encourage them to run for office
- **Mr. Check** - I commend the Administration for hiring staff; Hiring staff is difficult; expressed his thoughts that the ICT teacher has not been present to support the middle school.c
  - Good candidates can be addressed by giving them a comparable salary
- **Ms. Pollack(Teachers Assistant)** - Pre-k bathroom - When will the bathroom construction be completed? Its is a disruption in classroom progress and administration
  - **Response:** This construction is being finalized in a few days.
  - The BAOP board is requesting that this get resolved as soon as possible (by Friday, October respectfully)
- **Ms. Duncan:** When are we going to have a finalized contract? Thoughts have been expressed about comparable salaries to the DOE?
- **Ms Doud:** Negotiation update is being asked to find out about the negotiation proposal specifics. We would like to understand the details of what is happening and what is being proposed

### V. Executive Session

The Board voted to adjourn at 8:00 pm and moved to Executive Session



**MINUTES OF THE MEETING OF THE BOARD HELD  
November 14, 2023**

**Location:** In Person

**Present:** Milca Meyer, Kevin Kearns, Carlibi Rojas, and Aggie Akpalu

**Excused:** Dennis Sze, Rev. Michael Carrion, and Glenn Corwin

**Minutes:** Kevin Kearns called the meeting into session at 7:30 pm

- I. The **minutes** of the Board meeting held in October 2023 were adopted.
- II. Asst. Principal presented the **School Leader's Report:**

**Enrollment**

- Current Enrollment— 581 Total Students with Pre-K626
- Special ED's 22.6% - 126
- ELL 84 Students - 15%

**Staff Updates**

- Released –
  - 7th Grade T/A
  - Pre-K Teacher
- Hired
  - Pre-K Teacher: Ms. A. Ward
  - 7/8 Special Ed. Teacher (Math/Sci): Mr. P. Devieux
  - 6th Grade Teacher: Ms. S. Stockhausen
- Positions To Be Filled – (Interviews are taking place)
  - 7th Grade TA
  - Kindergarten Sp. Ed Teacher

**Curriculum and Instruction**

- Formal Observations and evaluations - Continue throughout the year
- Data Team Assessment- Being administered by Mrs. Arshravan and Mrs. Jiminez
- Implementation of SDI in the classrooms are in progress

**School Celebrations/Events**

- BAOP Board would like to have a calendar of events so we can plan to attend more events throughout the year

**Exec Director Update**

- Building activity is still in progress; This upcoming Thursday, November 16, 2023. There will be a walk through of the building that we will share.
- Preliminary discussion on the detailed planning (square footage distribution etc...)
- Ques: What are the taxes on the New building? This is still being worked out. We need to have follow-up discussions

**Business Report**

- The ESSER report was reviewed during the board meeting
  - This outlined the fund amount and how we plan to use the funds and what are the key focus areas for using these funds.
  - Examples of using the funds for learning lost and ways we can improve
  - Survey to be online to obtain feedback from the community
- Ques. Is there a deadline of when the funds have to be used? Ans. September 2024
- Audit went very well. We got feedback that we did a great job with compliance

#### **IV. Public Expression**

- None at this time.

#### **V. Executive Session**

The Board voted to adjourn at 8:20 pm.

# **BRONX ACADEMY OF PROMISE CHARTER SCHOOL**

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD**

**DECEMBER 12, 2023**

**Members Present:** Rev. Michael Carrion (Chairman), Kevin Kearns (Treasurer), Carlibi Rojas, Glenn Corwin

**Members Excused:** Milca Meyer, Agatha Akyere, Dennis Sze

**Also Present:** Catherine Jackvony, Nicholas Parrino, Ms. Arshravan, Ms. Jimenez, Ms. Osias

**Method:** In person, at BAOP

Meeting was called into session by Chairman Carrion at 7:02pm.

### **I. INTRODUCTION**

- a. Chairman Carrion greeted other Board and the staff and wished them a joyous Holiday season.
- b. The minutes of the August November Board Meeting were unanimously adopted by the Board.

### **II. PRINCIPAL'S REPORT**

Mr. Parrino delivered the Principal's Report in Ms. Schiraldi's absence.

#### **Enrollment**

**Current Enrollment**— 626 total students, including Pre-K

**Special Education** – 135 students – 23%

**ELL** – 84 students – 15 %

#### **Attendance**

November attendance rate for total enrollment – 90%

November attendance rate for SPED students – 91%

### **Staff Updates**

- Hired –
  - 2<sup>nd</sup> grade teacher- Mr. Garnett
- Positions To Be Filled –
  - 3<sup>rd</sup> grade Special Ed. Teacher
  - 7<sup>th</sup> grade TA
  - Kindergarten Special Ed. Teacher

### **Curriculum and Instruction**

- Formal observations and evaluations continuing as well as pre-observation meetings with TAs
- Ms. Arshravan and Jimenez have been working with grade levels on Data Teams Assessments and modeling best practices
- Ms. Giblin has been meeting one on one with teachers to discuss ways to implement SDI in the classrooms. She will be continuing to work with those who need more support. She is continuing her bi-monthly meeting with ICT teachers.
- Ms. Osias is meeting with teachers and grade levels to discuss Restorative Practices in the classroom

### **School Celebrations/Events**

- Monday November 20 – first meeting of AAA Safety Patrol
- Tuesday November 21 – Staff Potluck Breakfast
- Wednesday November 22 thru 24 – Thanksgiving Break
- Friday December 1 – Staff PD half-day; hallway decorating begins
- Wednesday December 6 – Thursday December 7 – NYC Vision Zero Initiative Presentation
- Friday December 8 – Staff holiday party at Zona de Cuba
- Wednesday Dec 13 – Literacy committee decorating hallways
- Wednesday December 20 – Glee Club Holiday Concert
- Thursday December 21 – Staff holiday potluck breakfast/ Hallway Contest Judging
- Friday December 22 – Half day
- Tuesday January 2 – Students return from break



### **III. PUBLIC EXPRESSIONS**

- Ms. Murphy thanked staff and board for the successful conclusion of a draft Collective Bargaining Agreement and its unanimous ratification by membership

### **IV. EXECUTIVE SESSION**

- The Board went into executive session at 7:30pm

**The Board Meeting was adjourned at 7:58pm**

# BRONX ACADEMY OF PROMISE CHARTER SCHOOL

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD

January 16, 2024

*(Held by zoom.com per emergency protocols due to inclement weather.)*

**Members Present:** Rev. Michael Carrion (Chairman), Kevin Kearns (Treasurer), Carlibi Rojas, Glenn Corwin

**Members Excused:** Milca Meyer, Agatha Akyere, Dennis Sze

**Also Present:** Denise Schiraldi, Catherine Jackvony, Nicholas Parrino, Ms. Arshravan, Ms. Jimenez, Ms. Osias, Ms. Giblin, Ms. Rivera, Ms. Greene

### **I. INTRODUCTION**

Meeting was called into session by Chairman Carrion at 7:02pm.

**The Minutes of the December 12<sup>th</sup> meeting were unanimously approved by the Board.**

### **II. PRINCIPAL'S REPORT**

Ms. Schiraldi delivered the Principal's Report:

#### **Enrollment**

Current Enrollment— 626 Total Students

- Pre-K: 46 Students
- K to 8: 580 Students

Special Education – 134 students – 23%

ELL – 86 students – 15%

#### **Attendance Rate**

December attendance rate for total enrollment – 90.4 %

December attendance rate for Special Education Enrollment – 89.5 %

### **Staff Updates**

- Released –
  - 6th Grade
- Hired -
  - TA for Lunchroom/Classroom
- Positions To Be Filled – (Interviews are taking place)
  - 3rd Grade Sp. Ed Teacher
  - Kindergarten Sp. Ed Teacher
  - 6<sup>th</sup> Grade TA
  - 7th Grade TA

### **Curriculum and Instruction**

- Mid-Year Benchmark Assessments in Reading, Writing and Math are currently being administered.
- Teacher and TA formal observations and evaluations continue to take place.
- Mrs. Arshravan and Mrs. Jimenez continue to meet with grade level teams for weekly coaching meetings and Data Teams. They also visit classrooms to offer constructive feedback and model best practices when needed.
- Ms. Giblin has been meeting one on one with teachers to share strategies that could be implemented in their classrooms to best support their students with IEPs and struggling students. She will continue to visit classrooms and work with those who need additional support. Bimonthly PD meetings with ICT teacher teams continue to take place.

### **School Celebrations/ Upcoming Events**

- Tuesday January 2nd - Students/Staff returned from winter break.
- Wednesday, January 10<sup>th</sup> – 8<sup>th</sup> grade parent meeting regarding all senior activities and dues.
- Thursday, January 11<sup>th</sup> – Parent Breakfast Club
- Monday, January 15<sup>th</sup> – School Closed in observance of Martin Luther King Day

### **III. PUBLIC EXPRESSIONS**

There were no public expressions.

### **IV. EXECUTIVE SESSION**

**The Board voted unanimously to move into Executive Session at 7:17pm**

The Board returned to open session at 7:44 pm.

**The Board unanimously voted to grant the landlord/developers request to increase annual rent on the new building by \$1.50/sq. ft. to facilitate the permanent financing of the project.**

**The Board voted to adjourn at 7:47 pm.**

# **BRONX ACADEMY OF PROMISE CHARTER SCHOOL**

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD**

**February 13, 2024**

***(Held by zoom.com per emergency protocols due to inclement weather.)***

**Members Present:** Kevin Kearns (Treasurer), Carlibi Rojas, Glenn Corwin, Dennis Sze

**Members Excused:** Milca Meyer, Agatha Akyere, Michael Carrion

**Also Present:** Denise Schiraldi, Catherine Jackvony, Nicholas Parrino, Ms. Arshravan, Ms. Jimenez, Ms. Osias, Ms. Giblin, Ms. Rivera, Ms. Greene, Ms. Campbell, Dan Pasek

### **I. INTRODUCTION**

Meeting was called into session by Mr. Kearns at 6:04 pm.

**The Minutes of the January 16, 2024 meeting were unanimously approved by the Board.**

### **II. PRINCIPAL'S REPORT**

#### **Enrollment**

Current Enrollment— 623 Total Students

- Pre-K: 44 Students
- K to 8: 579 Students

Special Education – 134 students – 23%

ELL – 86 students – 15%

#### **Attendance Rate**

January attendance rate for total enrollment – 89.3%

January attendance rate for Special Education Enrollment – 87.8%

### **Staff Updates**

- Released –
- Hired –
  - Pre-K TA – Ms. Buie
  - 7<sup>th</sup>/8<sup>th</sup> Grade ELA AIS Teacher – Ms. Coogan
- Positions To Be Filled – (Interviews are taking place)
  - 3rd Grade Sp. Ed Teacher
  - Kindergarten Sp. Ed Teacher
  - 6<sup>th</sup> Grade TA

### **Curriculum and Instruction**

- Teacher and TA formal observations and evaluations continue to take place.
- A keyboarding program has been introduced to help the students develop their typing skills and prepare for the computer-based NYS assessments.

### **Professional Development**

- Mrs. Arshavan and Mrs. Jimenez continue to meet with grade level teams for weekly coaching meetings and Data Teams. They also visit classrooms to offer constructive feedback and model best practices when needed.
- Ms. Giblin has been observing in classrooms to offer feedback to ICT teachers and share strategies that could be implemented in their classrooms to best support their students with IEPs and struggling students. Bimonthly PD meetings with ICT teacher teams continue to take place.
- Staff that are new to BAOP this year attended an iReady PD presented by a representative from iReady

### **Academic Achievement Measures**

- 3rd – 8th grade Mock NYS ELA Assessment was administered the week of January 29<sup>th</sup>.
- 3rd – 8th grade Mock NYS Math Assessment was administered the week of February 5<sup>th</sup>.
- Teachers are currently scoring the mock assessments.
- Data Teams will be taking place the week of February 26<sup>th</sup> and March 4<sup>th</sup> to discuss the item analysis from the Mock Assessments and to determine the NYS standards and skills for each grade level that require the most intense instruction. (ELA & Math Coaches will present at March Board Meeting)

### **School Celebrations/ Upcoming Events**

- January 22<sup>nd</sup>-26<sup>th</sup> – National School Choice Week – “BAOP... Your Choice, Your Child, Our Passion.” –

- Videos were created and posted on Class Dojo for the parents thanking them for choosing BAOP and informing them about what to expect to receive on each day the week.
- Students participated in Student Choice Activities of their choice on Friday the 26<sup>th</sup>.
- January 29<sup>th</sup> & 30<sup>th</sup> – Pre-K-2<sup>nd</sup> grade vision screening
- February 8<sup>th</sup> – 100<sup>th</sup> Day of School. Ms. Arshravan and the math committee planned various activities for throughout the day to celebrate the 100<sup>th</sup> day.
- February 9<sup>th</sup> – Kindergarten Sweetheart Dance (29 students attended with their parent sweetheart.)
- February 13<sup>th</sup> – Due to the snow storm, students received remote instruction

**Executive Director Report– Mrs. Jackvony**

- Update on joint venture negotiations for use of new building
- Comparison of new proposal with last proposal
- Financial analysis of two approaches: flat rate vs space used
- Discussion of space use needs and growth of venture partner over 5 yr horizon

**III. PUBLIC EXPRESSIONS**

- Ms. Rojas expressed concern about the problem of bullying in our youngest students and urged the Board to look into it.

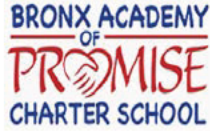
**IV. EXECUTIVE SESSION**

- There were no items for executive session.

**The Board voted to adjourn at 6:54 pm.**







**MINUTES OF THE MEETING OF THE BOARD HELD  
March 12, 2024**

**Location:** In Person, 1349 Inwood Ave Bronx NY 10452

**Present:** Rev. Michael Carrion, Milca Meyer, Kevin Kearns, Glenn Corwin, and Carlibi Rojas,

**Excused:** Dennis Sze, and Aggie Akpalu

**Minutes:** Rev. Michael Carrion called the meeting into session at 7:00 pm

- I. The **minutes** of the Board meeting held in February 2024 were adopted.
- II. Principal Schiraldi presented the **School Leader's Report:**

Confirmed that translations is not needed in today's BAOP meeting

**Enrollment**

- Current Enrollment— 623 Total Students with Pre-K 44, K to 8 579 Students
- Special ED's 134 - 23%
- ELL 88 Students - 15%

**Staff Updates**

- Released - Kindergarten Teacher
- Hired - Kindergarten Special Ed Teacher - Ms L. Sanchez, 6th Grade TA - Ms. N. Jahan
- Positions To Be Filled: 3rd Grade Sped teacher, Kindergarten Teacher, 7th/8th grade science teacher

**Curriculum and Instruction**

- Board Questions on Teacher and Grade Level Team Observations
  - Q: Rev Carrion: What methods are recommended to the teachers to help students that are challenging
  - A: Teachers model specific behaviors to students and advocate for students
  - Q: Are rubric being provided to the teachers for what they will be assessed on?
  - A: Yes. we provide the teachers with what they will be measured in (weeks before the assessment period)
  - Q: How are we observing to determine areas that need to be addressed?
  - A: Individual assessment is done for each educator and then the strategy teams are observed as a team
  - A: Observe strengths and weaknesses - an instructional plan is put in place for teachers that have areas of development to encourage best practices
  - Q: Trends Special ed? -
  - A: Ensure self assessments/checklist are happening throughout the lesson and documenting areas of need and determining if intervention processes are needed

- A: We review the co-teaching models and as an individual educator; the child study team is determining if differentiated learning is happening with the students
- How can we leverage area college interns in our hiring of teachers assistants?
  - A: In our recruiting efforts some of the area college candidates do not want to work in the area of the South Bronx. This is the general feedback we received.
- **ELA Assessments** - Mock exams were given and we met as a team to analyze the data - The majority of the students need help in vocabulary (i.e. context clues need development).
  - Q: What are the tools that are being used to improve the vocabulary? How is speaking conversations being incorporated in the lesson?
  - A: Making connections with words; exploring the definition of the words by having deeper discussion about the meaning of the words and relating to the words
  - A: Group students with similar challenges and create centers with the group to expand knowledge of the troubled words
- Computerized mock will be in place for the standardized testing; we are in the process of incorporating computer/typing skills
  - Typing club has started for 5th and 8th grades
    - Improvements have been observed within a month's time frame: Average students were typing 12 words per minute. This has increased to 28 words per minute
- **Math Assessments**
  - Mock exams were completed by students; We analyzed the exam results and determined that the students had challenges in the following areas: multi step word problems writing math explanations.
    - Grouped students with similar challenges and reviewed the students in their group and encouraged group work through graphic organizers and various tools to fully develop their answers and thoughts

#### **School Celebrations/Events**

- Next month Bronx works are coming for a cooking demonstration
- Cyber bullying workshop: Goal - Help parents to monitor students, Social media observations 5th through 8th - 8 Families attended
  - Materials being used? - Actual real life situations are being communicated during the workshop and teaching parents how best to address these situations
  - BAOP board of directors is making this workshop mandatory all BAOP families
    - Add this workshop to parent orientation
    - For those who cannot make it they have to watch a video and certify that they have watched it

#### **Exec Director Update**

- New Building - Board president visited the new building and was pleased with the new building
- Board Class trip will occur shortly
- Lease discussion to be scheduled with the lawyer
- Furniture companies have visited to furnish the rooms (i.e. library) - Target end of March to order the new furniture)
- Flooring for gymnasium is being confirmed

#### **Business Report**

- None at this time.

#### **IV. Public Expression**

- None at this time.

#### **V. Executive Session**

The Board voted to adjourn at 8:23 pm

# **BRONX ACADEMY OF PROMISE CHARTER SCHOOL**

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD**

**April 9, 2024**

***(Held in person at the school, 1349 Inwood Ave., Bronx, NY 10452)***

**Members Present:** Rev. Michael Carrion, Chairman; Kevin Kearns (Treasurer), Glenn Corwin, Dennis Sze

**Members Excused:** Milca Meyer, Agatha Akyere, Carlubi Rojas

**Also Present:** Denise Schiraldi (Principal), Nicholas Parrino, Ms. Arshravan, Ms. Jimenez, Ms. Osias, Ms. Giblin, Ms. Rivera, Ms. Greene, Ms. Campbell

### **I. INTRODUCTION**

Meeting was called into session by Chairman Carrion at 7:04 pm.

**The Minutes of the March 12, 2024 meeting were unanimously approved by the Board.**

### **II. PRINCIPAL'S REPORT**

#### **Enrollment**

Current Enrollment— 622 Total Students

- Pre-K: 44 Students
- K to 8: 578 Students

Special Education – 133 students – 23%

ELL – 96 students – 17%

#### **Attendance Rate**

March attendance rate for total enrollment – 91.4%

March attendance rate for Special Education Enrollment – 87.8%

### **Staff Updates**

- Released –
- Hired – Kindergarten Teacher (Ms. Simmons)
- Positions to be filled
  - 3<sup>rd</sup> grade SPED
  - 7<sup>th</sup>/8<sup>th</sup> grade Science

### **Curriculum and Instruction**

- Teacher and TA formal observations and evaluations continue to take place.

### **Professional Development**

- Mrs. Arshavan and Mrs. Jimenez continue to meet with grade level teams for weekly coaching meetings and Data Teams. They also visit classrooms to offer constructive feedback and model best practices when needed.
- Mr. Parrino has been working with the 5<sup>th</sup> and 8<sup>th</sup> grade science teachers and modeling the labs that the students will be participating in as part of the scheduled Science Assessments.
- ICT teachers meet with Ms. Giblin and participate in special ed workshops. Last week Ms. Giblin held a workshop on Test Anxiety.

### **Academic Achievement Measures**

- NYS 3<sup>rd</sup>-8<sup>th</sup> grade ELA Assessments will be administered on Thursday, April 11<sup>th</sup> and Friday, April 12<sup>th</sup>
- All 5<sup>th</sup> and 8<sup>th</sup> grade students will be taking the NYS Assessments on the computer this year (CBT)

### **School Celebrations/ Upcoming Events**

- March 14 – Parent/Teacher conferences took place; 82% attendance
- March 19 – Parent Workshop – Women’s Self-Defense (2 parents attended)
- March 27 – Parent Breakfast Club – (19 parents attended)
- March 28 – March Math Madness Celebration
- April 2 – Lottery for the 2024-25 school year
- April 4 – 8<sup>th</sup> grade Leading Ladies Induction Ceremony
- April 9<sup>th</sup> – Pep Rally!!

### **Lottery**

- Held April 2
- 383 applications received vs appx 400 last year
- Pre-K – 15 slots/ 54 open
- Kindergarten: 10 slots/ 25 open

- Reaching out to interested parties methodically by phone

#### **Recruiting Staff**

- Ms. Campbell has continue reaching out to local colleges to identify qualified candidates for student teaching
- Manhattanville, Columbia, Monroe, and City College have expressed interest

Mr. Parrino gave an update on the BAOP Sports Program

- Basketball (ranked 6<sup>th</sup>)
- Girls Volleyball
- Coed Soccer

**III. EXECUTIVE DIRECTOR REPORT** – none (Ms. Jackvony absent)

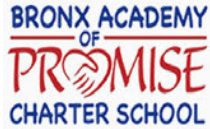
**IV. PUBLIC EXPRESSIONS** - none

#### **IV. EXECUTIVE SESSION**

- The Board entered executive session at 7:40pm

**The Board exited Executive Session and adjourned at 7:55pm.**





**MINUTES OF THE MEETING OF THE BOARD HELD  
May 14, 2024**

**Location:** Bronx Academy of Promise Charter School

**Present:** Milca Meyer, Kevin Kearns, Glenn Corwin, and Carlibi Rojas,

**Excused:** Rev. Michael Carrion, Dennis Sze, and Aggie Akpalu

**Minutes:** Aggie Akpalu called the meeting into session at 7:15 pm

- I. The **minutes** of the Board meeting held in April 2024 were adopted.
- II. Principal Schiraldi presented the **School Leader's Report:**

Confirmed that translations is not needed in today's BAOP meeting

**Enrollment**

- Current Enrollment— 623 Total Students with Pre-K 44, K to 8 579 Students
- Special ED's 133 - 23%
- ELL 99 Students - 17%

**Staff Updates**

- Released - N/A
- Hired - N/A
- Positions To Be Filled: Interviews for the 2024-2025 (Hiring has been frozen)
- Mercy college is working with HR to bring in younger teachers; meeting scheduled to discuss further

**Curriculum and Instruction**

- Math Curriculum Maps are in progress - Ms. Arshravan
- ELA Scoring occurred from 4/16-4/17
- Math to be scored next week
- Promotion in doubt students
- Board Member Milca Meyer Q- How many students? A: Ms Schiraldi answered there is small numbers
- Board Member Glenn Corwin Q- Have all the kids in this state actively involved with the Child study team.  
A: Most students yes but, we are currently looking at that and discussing with teachers

**School Celebrations/Events**

- Leading Ladies program- Focus on Girls - Program went very well and now focusing on the needs of boys
- Seeds of Promise program - Focus on Boys - Mentoring the boys and teaching important life skills

**Grants/Funding**

- The Board would like to look for opportunities to fundraise and get additional funding/grants. We need

**Exec Director Update**

- Nothing new to report

**Business Report**

- None at this time.

**IV. Public Expression**

- None at this time.

**V. Executive Session**

The Board voted to adjourn at 7:32 pm



# BRONX ACADEMY OF PROMISE CHARTER SCHOOL

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD

June 11, 2024

*(Held in person at the school, 1349 Inwood Ave., Bronx, NY 10452)*

**Members Present:** Rev. Michael Carrion, Chairman; Kevin Kearns (Treasurer), Carlibi Rojas, Agatha Akyere

**Members Excused:** Milca Meyer, Dennis Sze, Glenn Corwin

**Also Present:** Nicholas Parrino, Ms. Arshravan, Ms. Jimenez, Ms. Osias, Ms. Giblin, Ms. Rivera, Ms. Campbell, Ms. Jackvony

### **I. INTRODUCTION**

Meeting was called into session by Chairman Carrion at 7:10 pm.

**The Minutes of the May 14, 2024 meeting were unanimously approved by the Board.**

### **II. ASSISTANT PRINCIPAL'S REPORT** (Presented by Mr. Parrino)

#### **Enrollment**

**Current Enrollment**— 578 Students; 622 with Pre-K

**Special Education** – 135 students – 23%

**ELL** – 115 students – 20%

#### **Attendance Rate**

May attendance rate for total enrollment – 93.5%

May attendance rate for Special Education Enrollment – 92.5%

#### **Staff Updates**

- Released/Resigned -
  - 4th Grade Teacher

- 7th/8th Grade Teacher
- Hired –
- Positions To Be Filled for 2024-2025–
  - PK Teacher
  - PK TA
  - Kindergarten Teacher
  - 1st Grade Teacher
  - 6th Grade Teacher
  - 7th/8th Sp. Ed Teacher (2 Math/Science 1 ELA/SS)
  - Technology Teacher
  - 7th/8th Science Teacher
  - Working with Ms. Campbell on interviewing for positions for the upcoming school year starting in June and continuing through the summer

### **Curriculum and Instruction**

- All staff instructed by Coaches on necessary data that has to be submitted for Check Out
- EOY Readiness Assessments were completed by students.
- Coaches conducting End of Year Mentoring Meetings with 1st and 2nd Year Staff.
- Administrators, Counselors and Teachers conducted Promotion in Doubt Meetings.
- Ms. Giblin conducted her final ICT Morning Meeting to discuss EOY procedures and reporting items that need to be completed
- Ms. Osias supporting teachers with maintaining expectations and classroom management into the last few weeks of the school year.
- Mrs. Jimenez led the scoring of the NYSELAAT Test, and Mr. Parrino and Mrs. Arshravan led the proctoring/scoring of the E.S. Performance and Algebra I Regents Exams.

### **School Celebrations/Events**

- May 29th: Career Day
- May 30th: Showcase of the Arts: A Galaxy of Artists & 3rd to 5th Grade Field Day
- June 4th: Algebra I Regents
- June 5th: Earth Science Performance
- Glee Club Performance: Hercules
  - June 5th: School Wide during Day

- June 5th & 6th: 2 Night Performances
- June 7th: Senior Trip to Lake Compounce & Staff PD on Checkout Procedures and Updates for Next Year/New Building
- June 10th: Zoom Meeting about New Building (Mrs. Jackvony)
- June 11th: Awards Day
- June 13: Pre-K Moving Up to Kindergarten Carnival in Lot
- June 14th: Kindergarten Moving Up Ceremonies in Cafeteria
- June 14th: Senior Prom 6 to 9 PM at F & J Pines Bronxdale Ave
- June 18th: 8th Grade Graduation 9:30 AM Gould Memorial Library BCC
- June 20th: Earth Science Regents
- June 25th: Last Day of School

### **III. EXECUTIVE DIRECTOR REPORT** (presented by Ms. Jackvony)

#### 1) Pre-K Update

- Pre-K moving up ceremony – June 13, 2024
- “Sliding into Kindergarten” Carnival Celebration
- 2024-25 School Year: currently 33 registered and 14 more accepted out of 54 slots
- We will be moving the current Pre-K classes into the current K classrooms

#### 2) New Building Update

- Meetings held with Kiu, Z and OSI on technology installation
  - Moving forward with installation of IT in new building
  - Review of summer construction plan
  - Inspection plan
  - Auditorium stage
- New building items
  - Purchase of FFE
  - Promethium Board purchase via ESSA funding
- Lease Proposal
  - Presented current draft of Lease Proposal

**The Board Voted Unanimously to Accept the current draft lease and authorized management to execute the final lease, with any immaterial changes that may occur, at its discretion.**

### **IV. PUBLIC EXPRESSIONS - none**

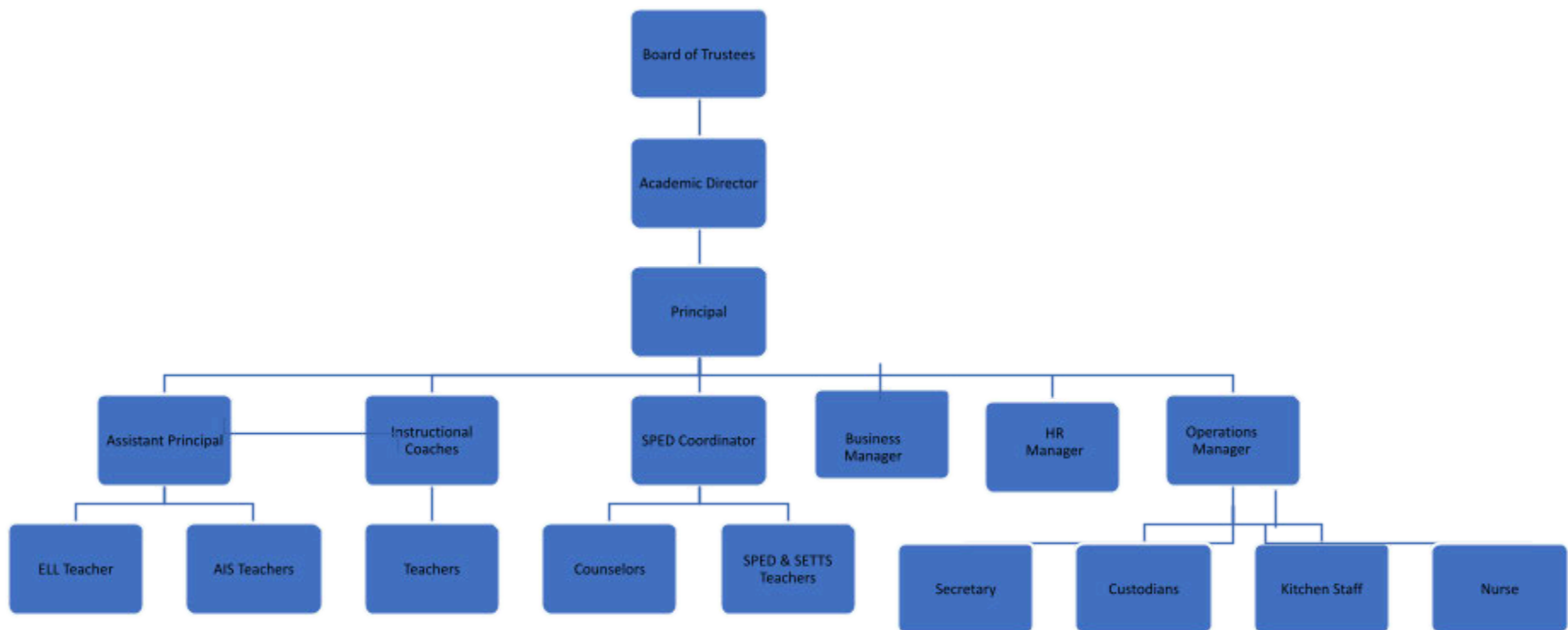
## **V. EXECUTIVE SESSION**

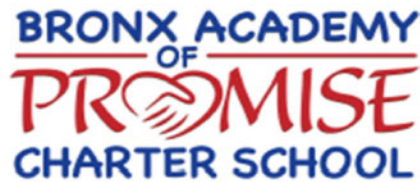
- The Board entered executive session at 7:50pm

(During executive session the Board reviewed the proposed budget for year 2024-25; discussed implications of the budget; discussed funding of the projected deficit; and asked management to work with the Board to compose a plan to address projected deficits.)

**(The Board voted unanimously to approve the proposed budget for the coming school year and present it to the authorizer.)**

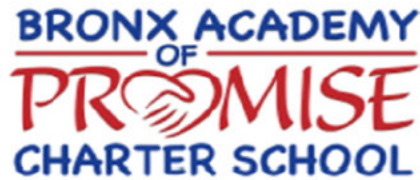
**The Board exited Executive Session and adjourned at 8:50pm.**





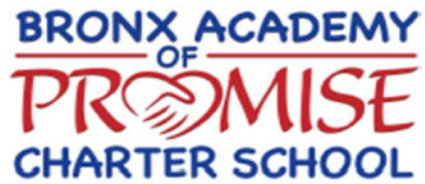
## 2024-2025 SCHOOL YEAR

Thursday	September 5	First Day of School
Tuesday	September 17	Meet the Teacher Night (Pre-K to 4 <sup>th</sup> Grade) 6:00 to 7:30 p.m.
Thursday	September 19	Meet the Teacher Night (5 <sup>th</sup> to 8 <sup>th</sup> Grade) 6:00 to 7:30 p.m.
Friday	September 27	11:30 Dismissal—Professional Development
Thurs.- Fri.	October 3-4	Rosh Hashanah – School Closed
Friday	October 11	11:30 Dismissal—Professional Development
Monday	October 14	Italian Heritage Day/Indigenous People’s Day —School Closed
Thursday	October 31	11:30 Dismissal
Friday	November 1	Diwali - School Closed
Monday	November 4	11:30 Dismissal Parent/Teacher Conferences 1:00 p.m. – 7: 00 p.m.
Tuesday	November 5	Remote Instruction Only! Parent/Teacher Conferences 8:00 a.m. - 12:00 p.m.
Monday	November 11	Veteran’s Day - School Closed
Wednesday	November 27	11:30 Dismissal
Thurs. – Fri.	November 28-29	Thanksgiving Recess—School Closed
Monday	December 2	Back to School
Friday	December 6	11:30 Dismissal—Professional Development
Friday	December 20	11:30 Dismissal



## 2024-2025 SCHOOL YEAR

Sat.– Mon.	Dec. 23– Jan. 1	Holiday Recess—School Closed
Thursday	January 2	Back to School
Monday	January 20	Dr. Martin Luther King Jr. Day—School Closed
Wednesday	January 29	Lunar New Year—School Closed
Friday	January 31	11:30 Dismissal—Professional Development
Friday	February 14	11:30 Dismissal
Mon. – Fri.	February 17-21	Mid-Winter Recess –School Closed
Monday	February 24	Back to School
Friday	March 7	11:30 Dismissal—Professional Development
Thursday	March 13	11:30 Dismissal—Parent/Teacher Conferences 12:30 p.m. – 7: 00 p.m.
Monday	March 31	Eid al-Fitr –School Closed
Monday	April 1	BAOP 2025-2026 School Lottery
Friday	April 11	11:30 Dismissal
Mon. – Fri.	April 14- 18	Spring Recess—School Closed
Monday	April 21	Back to School
Tues - Wed.	April 29-30	NYS ELA Assessments Grades 3-8
Wed. - Thurs.	May 7-8	NYS MATH Assessments Grades 3-8
<b>Tuesday</b>	<b>May 13</b>	<b>NYS 5th &amp; 8th Grade Science Test</b>
Friday	May 23	11:30 a.m. Dismissal
Monday	May 26	Memorial Day—School Closed
Thursday	June 5	Eid al-Adha –School Closed
Friday	June 6	11:30 Dismissal— Professional Development



## 2024-2025 SCHOOL YEAR

Thursday	June 19	Juneteenth- School Closed
Tuesday	June 24	11:30 Dismissal (Students Only)
Wednesday	June 25	11:30 Dismissal (Students Only)
Thursday	June 26	Last Day of School 11:30 Dismissal

Total Days: 180

September: 18 Days  
October: 20 Days  
November: 17 Days  
December: 15 Days  
January: 20 Days  
February: 15 Days  
March: 20 Days  
April: 17 Days  
May: 21 Days  
June: 17 Days



**BRONX ACADEMY OF PROMISE CHARTER SCHOOL**

**BRONX, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**AND**

**INDEPENDENT AUDITOR'S REPORT**

**JUNE 30, 2024**

**(With Comparative Totals for 2023)**

## CONTENTS

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Bronx Academy of Promise Charter School

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the financial statements of Bronx Academy of Promise Charter School, which comprise the statement of financial position as of June 30, 2024, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Bronx Academy of Promise Charter School as of June 30, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Bronx Academy of Promise Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Bronx Academy of Promise Charter School's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Bronx Academy of Promise Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Report on Summarized Comparative Financial Information***

We have previously audited Bronx Academy of Promise Charter School's June 30, 2023 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 24, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023 is consistent, in all material respects, with the audited financial statements from which it has been derived.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 17, 2024 on our consideration of Bronx Academy of Promise Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Bronx Academy of Promise Charter School's internal control over financial reporting and compliance.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 17, 2024

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2024

(With Comparative Totals for 2023)

<u>ASSETS</u>	June 30,	
	<u>2024</u>	<u>2023</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 9,682,296	\$ 9,264,825
Grants and contracts receivable	3,298,225	1,781,606
Prepaid expenses and other assets	<u>259,840</u>	<u>359,472</u>
TOTAL CURRENT ASSETS	13,240,361	11,405,903
<u>PROPERTY AND EQUIPMENT</u> , net	1,731,198	650,455
<u>OTHER ASSETS</u>		
Security deposits	1,540,815	1,540,815
Right-of-use assets - operating	13,205,867	14,469,083
Cash in escrow	<u>70,000</u>	<u>70,000</u>
TOTAL OTHER ASSETS	<u>14,816,682</u>	<u>16,079,898</u>
TOTAL ASSETS	<u>\$ 29,788,241</u>	<u>\$ 28,136,256</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 1,085,482	\$ 267,141
Accrued payroll and benefits	1,207,683	1,027,402
Current portion of lease liabilities - operating	1,295,069	1,205,714
Deferred revenue	<u>-</u>	<u>74</u>
TOTAL CURRENT LIABILITIES	3,588,234	2,500,331
<u>OTHER LIABILITIES</u>		
Long-term lease liabilities - operating	<u>14,036,455</u>	<u>15,331,524</u>
TOTAL LIABILITIES	17,624,689	17,831,855
<u>NET ASSETS</u> - Without donor restrictions	<u>12,163,552</u>	<u>10,304,401</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 29,788,241</u>	<u>\$ 28,136,256</u>

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2024  
(With Comparative Totals for 2023)

	<u>Year ended June 30,</u>	
	<u>2024</u>	<u>2023</u>
Operating revenue and support:		
Resident student enrollment	\$ 10,527,569	\$ 9,744,232
Students with disabilities	1,870,841	1,815,875
Government grants and contracts	4,057,249	2,685,208
NYC DoE rental assistance	357,916	-
Employee Retention Credit income	1,342,516	-
Contributions	13,050	19,396
Interest income	219,290	116,073
Miscellaneous income	<u>75,577</u>	<u>52,739</u>
TOTAL OPERATING REVENUE AND SUPPORT	18,464,008	14,433,523
Expenses:		
Program services:		
Regular education	11,071,388	8,968,804
Special education	<u>4,423,311</u>	<u>3,642,916</u>
TOTAL PROGRAM SERVICES	15,494,699	12,611,720
Supporting services:		
Management and general	1,080,984	1,648,570
Fundraising	<u>29,174</u>	<u>26,669</u>
TOTAL SUPPORTING SERVICES	<u>1,110,158</u>	<u>1,675,239</u>
TOTAL EXPENSES	<u>16,604,857</u>	<u>14,286,959</u>
CHANGE IN NET ASSETS	1,859,151	146,564
Net assets at beginning of year	<u>10,304,401</u>	<u>10,157,837</u>
NET ASSETS AT END OF YEAR	<u>\$ 12,163,552</u>	<u>\$ 10,304,401</u>

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2024  
(With Comparative Totals for 2023)

		Year ended June 30,							
		2024							2023
		Program Services			Supporting Services				
	No. of Positions	Regular Education	Special Education	Sub-total	Management and General	Fundraising	Sub-total	Total	Total
Personnel services costs:									
Administrative staff personnel	15	\$ 1,005,336	\$ 234,578	\$ 1,239,914	\$ 418,890	\$ 16,756	\$ 435,646	\$ 1,675,560	\$ 1,508,717
Instructional personnel	74	4,004,319	1,908,758	5,913,077	-	-	-	5,913,077	4,783,808
Non-instructional personnel	9	390,731	106,947	497,678	5,342	-	5,342	503,020	567,345
Total personnel services costs	98	5,400,386	2,250,283	7,650,669	424,232	16,756	440,988	8,091,657	6,859,870
Fringe benefits and payroll taxes		1,382,446	573,940	1,956,386	105,392	4,162	109,554	2,065,940	1,605,608
Retirement		225,172	91,894	317,066	16,134	637	16,771	333,837	299,523
Legal fees		-	-	-	73,975	-	73,975	73,975	109,933
Accounting and auditing services		-	-	-	263,682	-	263,682	263,682	204,947
Other professional and consulting services		1,044,500	352,667	1,397,167	27,009	1,067	28,076	1,425,243	1,097,903
Building and land rent		1,233,089	514,413	1,747,502	95,618	3,776	99,394	1,846,896	1,842,184
Repairs and maintenance		49,876	20,807	70,683	3,868	153	4,021	74,704	88,708
Insurance		68,255	28,475	96,730	5,293	209	5,502	102,232	92,359
Utilities		104,264	43,496	147,760	8,085	319	8,404	156,164	169,011
Supplies and materials		150,224	44,744	194,968	-	-	-	194,968	239,545
Equipment and furnishings		20,528	8,564	29,092	1,592	63	1,655	30,747	49,233
Staff development		20,302	8,469	28,771	1,574	62	1,636	30,407	49,801
Marketing and recruiting		77,972	30,428	108,400	4,681	185	4,866	113,266	68,082
Technology services		82,076	34,240	116,316	6,364	251	6,615	122,931	122,547
Food service		335,025	99,787	434,812	-	-	-	434,812	441,586
Student service		376,050	112,007	488,057	-	-	-	488,057	223,905
Office expenses		305,631	127,502	433,133	23,700	936	24,636	457,769	487,373
Depreciation and amortization		196,098	81,807	277,905	15,206	600	15,806	293,711	223,833
Other		(506)	(212)	(718)	4,579	(2)	4,577	3,859	11,008
		\$ 11,071,388	\$ 4,423,311	\$ 15,494,699	\$ 1,080,984	\$ 29,174	\$ 1,110,158	\$ 16,604,857	\$ 14,286,959

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2024  
(With Comparative Totals for 2023)

	Year ended June 30,	
	2024	2023
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 1,859,151	\$ 146,564
Adjustments to reconcile change in net assets to net cash provided from (used for) operating activities:		
Depreciation and amortization	293,711	223,833
Bad debt (recovery) expense	(1,727)	10,177
Changes in certain assets and liabilities affecting operations:		
Grants and contracts receivable	(1,514,892)	(565,917)
Prepaid expenses and other assets	99,632	(127,969)
Accounts payable and accrued expenses	511,713	(138,649)
Accrued payroll and benefits	180,281	(138,013)
Deferred revenue	(74)	(20,026)
Deferred lease liability	-	(1,958,869)
Operating lease liabilities, net of right-of-use assets	57,502	2,068,155
NET CASH PROVIDED FROM (USED FOR) OPERATING ACTIVITIES	1,485,297	(500,714)
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(1,067,826)	(224,383)
NET CASH USED FOR INVESTING ACTIVITIES	(1,067,826)	(224,383)
NET INCREASE (DECREASE) IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH	417,471	(725,097)
Cash, cash equivalents and restricted cash at beginning of year	9,334,825	10,059,922
CASH, CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	\$ 9,752,296	\$ 9,334,825
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash, cash equivalents and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash and cash equivalents	\$ 9,682,296	\$ 9,264,825
Cash in escrow	70,000	70,000
Total cash, cash equivalents and restricted cash shown in the statement of cash flows	\$ 9,752,296	\$ 9,334,825
<u>NON-CASH OPERATING AND INVESTING ACTIVITIES</u>		
Purchases of property and equipment included in accounts payable and accrued expenses	\$ 306,628	\$ -

The accompanying notes are an integral part of the financial statements.



# BRONX ACADEMY OF PROMISE CHARTER SCHOOL

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

(With Comparative Totals for 2023)

### NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### The Charter School

Bronx Academy of Promise Charter School (the “Charter School”) is a New York not-for-profit Education Corporation that offers education services in classes from kindergarten through grade eight in the Bronx, New York. On February 12, 2008, the New York City Department of Education granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. In March 2013 and May 2018, the Charter School was awarded a full-term, five-year charter renewal through June 30, 2023. In March 2023, the Charter School was awarded a full-term, five-year charter renewal through June 30, 2028. The Charter School also received approval from the New York City Department of Education to operate a Pre-K program beginning in Fall 2022.

#### Basis of accounting

The accompanying financial statements are prepared on the accrual basis of accounting, in accordance with accounting principles generally accepted in the United States of America (“GAAP”).

#### Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

#### *Net Assets Without Donor Restrictions*

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

#### *Net Assets With Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2024 or 2023.

#### Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition. The Charter School records substantially all revenues over time as follows:

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Universal Pre-Kindergarten (Pre-K)

Similar to state and local per pupil revenue, the Charter School recognizes Pre-K revenue as educational programming is provided to students throughout the year. The maximum revenue amount is based on a contractually determined fixed amount per student and the number of students enrolled at a point in time. This amount could be further reduced if actual costs incurred in providing the Pre-K program are less than the maximum calculated amount of the contract. Amounts are paid in installments throughout the course of the year, with the final 5% paid upon submission of all required documentation at the end of the contract year. The amount received for the year ended June 30, 2024 and 2023 was approximately \$667,000 and \$273,000, respectively.

The following table summarizes contract balances at their respective statement of financial position dates:

	June 30,		
	<u>2024</u>	<u>2023</u>	<u>2022</u>
Grants and other receivables	\$ 716,224	\$ 71,319	\$ 83,487

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidating statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants and contracts receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. There was no deferred revenue at June 30, 2024. Deferred revenue was \$74 at June 30, 2023. The Charter School received cost-reimbursement grants of approximately \$620,000 that have not been recognized at June 30, 2024 because qualifying expenditures have not yet been incurred.

Cash and cash equivalents

Cash and cash equivalent balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. Cash equivalents include all highly liquid instruments with maturities of three months or less when acquired. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was \$70,000 at both June 30, 2024 and 2023.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grants and contracts receivables

At each fiscal year end, the Charter School evaluates the need for an expected allowance for credit losses for all outstanding balances that fall under ASU 2014-09. As necessary, the allowance for credit losses is updated at fiscal year-end to reflect any changes in credit risk since the receivable was initially recorded. The allowance for credit losses is calculated on a pooled basis where similar risk characteristics exist.

The Charter School uses historical loss data as a starting point to estimate expected credit losses, given consistent revenue sources since its inception. There were no write-offs for either of the years ended June 30, 2024 or 2023.

Property and equipment

Property and equipment such as furniture and equipment is carried at cost less accumulated depreciation and amortization, which is provided on the straight-line method over the estimated useful lives of the respective assets (3 – 5 years). Leasehold improvements are capitalized at cost and amortized over the lesser of the term of the lease or the estimated useful life of the improvement. Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Contributed services

The Charter school receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. The Charter School received transportation services, speech therapist, occupational therapist, nurses, psychologists and food supplies from the local district. These services are not valued in the financial statements.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, are exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The Charter School's current and prior three years tax returns remain subject to review by taxing authorities. Management of the Charter School believe they have no material uncertain tax positions and, accordingly will not recognize any liability for unrecognized tax benefits.

Miscellaneous income

Miscellaneous income is primarily made up of after school revenue of approximately \$65,000 and \$49,000 for the years ended June 30, 2024 and 2023, respectively.

Marketing and recruiting costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$113,000 and \$68,000 for the years ended June 30, 2024 and 2023, respectively.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Leases

The Charter School leases its school facility and office equipment and determines if an arrangement is a lease at inception. Operating leases are included in right-of-use (ROU) assets, other current liabilities, and long term liabilities on the accompanying statement of financial position. There were no finance leases at June 30, 2024 or 2023.

ROU assets represent the Charter School's right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating lease ROU assets and liabilities are recognized at commencement date based on the present value of lease payments over the lease term. As most of the leases do not provide an implicit rate, the Charter School uses a risk-free rate based on the information available at commencement date in determining the present value of lease payments. The operating lease ROU asset also includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the Charter School will exercise that option. Lease expense for operating lease payments is recognized on a straight-line basis over the lease term.

The Charter School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

In evaluating contracts to determine if they qualify as a lease, the Charter School considers factors such as if the Charter School has obtained substantially all of the rights to the underlying asset through exclusivity, if the Charter School can direct the use of the asset by making decisions about how and for what purpose the asset will be used and if the lessor has substantive rights. The evaluation may require significant judgement.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2023

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2023, from which the summarized information was derived.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Adoption of new accounting standard – current expected credit losses

In June 2016, the FASB issued guidance (FASB ASC 326) which significantly changed how entities will measure credit losses for most financial assets and certain other instruments that are not measured at fair value through changes in net assets. The most significant change in this standard is a shift from the incurred loss model to the expected loss model. Under the standard, disclosures are required to provide users of the financial statements with useful information in analyzing an entity's exposure to credit risk and the measurement of credit losses. Financial assets held by the Charter School that are subject to the guidance in FASB ASC 326 were receivables.

The Charter School adopted the standard effective July 1, 2023. The impact of adoption was not considered material to the financial statements and primarily resulted in enhanced disclosures only.

Reclassifications

Certain prior year amounts have been reclassified to conform to the current year presentation.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 17, 2024, which is the date the financial statements are available to be issued. See Note E.

NOTE B: LIQUIDITY AND AVAILABILITY

Bronx Academy of Promise Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School has at its disposal cash that is used to meet its ongoing operating needs.

For the purpose of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, facility upkeep, and administrative services, as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

The following financial assets could readily be made available within one year of the statement of financial position date to meet general expenditures:

	June 30,	
	2024	2023
Cash and cash equivalents	\$ 9,682,296	\$ 9,264,825
Grants and contracts receivable	3,298,225	1,781,606
Total financial assets available to management for general expenditures within one year	<u>\$ 12,980,521</u>	<u>\$ 11,046,431</u>

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE C: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	2024	2023
Undesignated	\$ 10,432,354	\$ 9,653,946
Invested in property and equipment	1,731,198	650,455
	<u>\$ 12,163,552</u>	<u>\$ 10,304,401</u>

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	2024	2023
Furniture and equipment	\$ 1,102,432	\$ 836,141
Computers	920,552	829,103
Leasehold Improvements	1,575,055	558,341
	<u>3,598,039</u>	<u>2,223,585</u>
Less accumulated depreciation and amortization	<u>1,866,841</u>	<u>1,573,130</u>
	<u>\$ 1,731,198</u>	<u>\$ 650,455</u>

At June 30, 2024 and 2023, there was approximately \$1,046,000 and \$232,000, respectively, of construction in progress included in leasehold improvements relative to the property located at Cromwell Avenue. Construction in progress is stated at cost. No provision for amortization is made on construction in progress until such time as the relevant assets are completed and put into use.

Total depreciation and amortization expense was \$293,711 and \$223,833 for the years ended June 30, 2024 and 2023, respectively.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE E: LEASES

During 2012, the Charter School entered into a lease with a third party for building space located at 1349 Inwood Avenue, Bronx, NY, commencing on August 1, 2012. The sixteen-year lease calls for a 3% increase in rent payments through July 2028. The lease with 3% increases was extended through July 2033. The lease requires a security deposit of \$500,000 which is included in the accompanying statement of financial position as of June 30, 2024 and 2023. Rent expense for this lease for both of the years ended June 30, 2024 and 2023 was \$1,685,211. Included in the lease agreement was a requirement for the landlord to build a space adjacent to the school building. Since it was not completed, the Charter School received a rent reduction of \$150,000 per year. The Charter School also entered into an informal agreement for a playground during the years ended June 30, 2024 and 2023, which is not included in the future maturities below. Rent expense for the playground for the years ended June 30, 2024 and 2023 was \$161,680 and \$156,973, respectively.

The Charter School entered into a non-cancelable lease agreement for office equipment through June 2026. Lease expense for the both of the years ended June 30, 2024 and 2023 was approximately \$34,500.

A summary of lease right-of-use assets and liabilities are as follows:

		<u>Statement of Financial</u>		<u>June 30,</u>	
		<u>Position Classification</u>		<u>2024</u>	<u>2023</u>
<u>Assets</u>					
Right-of-use assets	Other assets			<u>\$ 13,205,867</u>	<u>\$ 14,469,083</u>
<u>Liabilities</u>					
Current portion of lease liabilities	Current liabilities			\$ 1,295,069	\$ 1,205,714
Long-term lease liabilities	Other liabilities			<u>14,036,455</u>	<u>15,331,524</u>
				<u>\$ 15,331,524</u>	<u>\$ 16,537,238</u>

The components of lease expense were as follows:

		<u>Year ended June 30,</u>	
		<u>2024</u>	<u>2023</u>
Operating lease cost:			
Operating lease expense		\$ 1,719,723	\$ 1,719,723
Short-term lease expense		<u>161,680</u>	<u>156,973</u>
	Total lease cost	<u>\$ 1,881,403</u>	<u>\$ 1,876,696</u>



BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE E: LEASES, Cont'd

As of June 30, 2024, minimum payments due for lease liabilities for each of the five succeeding fiscal years and thereafter are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2025	\$ 1,715,553
2026	1,770,487
2027	1,792,550
2028	1,850,824
2029	1,910,846
Thereafter	<u>8,461,759</u>
Total lease payments	17,502,019
Less: Interest	<u>(2,170,495)</u>
Present value of lease liabilities	<u>\$ 15,331,524</u>

Supplemental information:

	<u>Year ended June 30,</u>	
	<u>2024</u>	<u>2023</u>
Cash paid for amounts included in the measurement of lease liabilities		
Operating cash flows paid for operating leases	\$ 1,662,222	\$ 1,482,959
Weighted-average remaining lease term:		
Operating leases	9.05 years	10.04 years
Weighted-average discount rate:		
Operating leases	2.88%	2.88%

During 2021, the Charter School entered into a twenty-year lease with a third-party for building space located at 1366 Cromwell Avenue, Bronx, NY, scheduled to commence on August 1, 2023 or when delivery conditions are met. The Temporary Certificate of Occupancy was issued on October 17, 2024. The rent will be based on a rate of \$40 per square foot. Square footage of the space is determined to be approximately 50,000. The lease requires a security deposit of \$1,000,000, which is included in the accompanying statement of financial position at June 30, 2024 and 2023. Future monthly lease payments are approximately \$167,000, increasing 2.5% each year, to approximately \$266,000. The Charter School is also responsible for paying all real estate taxes, insurance and utilities.

In July 2024, the Charter School entered into a sublease agreement for the Cromwell location with another charter school, expected to commence during the year ending June 30, 2025 for 36 months with two 1-year renewal options. The monthly sublease payments are approximately \$53,000 for the first two months and then approximately \$107,000, increasing approximately 2.5% each year. The sublessor is responsible for their proportionate share of the real estate taxes, insurance and utilities.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

At June 30, 2024 and 2023, approximately 78% and 96%, respectively, of receivables are due from federal agencies related to certain grant programs. At June 30, 2024 and 2023, approximately 22% and 4%, respectively, of receivables are due from New York State through the New York City School District relating to per-pupil and Pre-K funding.

For the years ended June 30, 2024 and 2023, approximately 67% and 80% of total operating revenue and support came from per-pupil funding provided by New York State through the New York City School District, respectively. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located. For the years ended June 30, 2024 and 2023, approximately 18% and 16% of total operating revenue and support came from federal agencies related to certain grant programs, respectively.

NOTE H: RETIREMENT PLAN

The Charter School sponsors two defined contribution 401(k) plans covering all eligible employees depending on their participation in a collective bargaining agreement. The Charter School matches up to 6% of each employee's annual compensation not to exceed the employee's salary deferral amount for each plan. For the years ended June 30, 2024 and 2023, employer contributions totaled \$331,555 and \$264,784, respectively.

NOTE I: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include rent, repairs and maintenance which are allocated on a square footage basis, as well as salaries, benefits, payroll taxes and others which are allocated on the basis of time spent in each functional category or program.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2024

(With Comparative Totals for 2023)

NOTE J: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$2,076,948 and \$1,122,995 of revenue relative to ESSER grants during the years ended June 30, 2024 and 2023, respectively. At June 30, 2024, the Charter School has approximately \$620,000 of ESSER grants still available through September 30, 2024.

On March 27, 2020, the CARES Act was enacted. Under the CARES Act, the Employee Retention Credit, a refundable, wage-related tax credit, was made available to eligible employers. The Charter School recognized a benefit of approximately \$1,343,000, recorded as Employee Retention Credit income related to this credit during the year ended June 30, 2024. There were no benefits from the Employee Retention Credit recorded during the year ended June 30, 2023.

NOTE K: UNION AGREEMENT

During fiscal 2024, the Charter School and the United Federation of Teachers (UFT) reached an agreement on the terms of the contract between the UFT and the Charter School. As such, the Charter School is required to follow the contract through its expiration date of June 2026.



P.O. Box 15284  
Wilmington, DE 19850

BRONX ACADEMY OF PROMISE CHARTER SCHOOL  
ESCROW  
1349 INWOOD AVE  
BRONX, NY 10452-3222

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for August 1, 2024 to August 31, 2024

Account number: [REDACTED]

BRONX ACADEMY OF PROMISE CHARTER SCHOOL ESCROW

Account summary

Beginning balance on August 1, 2024	\$70,000.00
Deposits and other credits	0.00
Withdrawals and other debits	-0.00
Checks	-0.00
Service fees	-0.00
Ending balance on August 31, 2024	\$70,000.00

- # of deposits/credits: 0
- # of withdrawals/debits: 0
- # of items-previous cycle<sup>1</sup>: 0
- # of days in cycle: 31
- Average ledger balance: \$70,000.00
- <sup>1</sup>Includes checks paid, deposited items and other debits



Security tips

Tips to help protect yourself from trending scams:

- Hang up if you receive a suspicious call from someone saying they're from the bank. Instead, call the number on your statement or card.
- Neither Bank of America nor the U.S. government will request that you transfer money or share codes to resolve fraud.

Learn more about trending scams.  
Scan the code or visit [bofa.com/HelpProtectYourself](https://bofa.com/HelpProtectYourself).



When you use the QRC feature certain information is collected from your mobile device for business purposes. SSM-01-24-2353.B2 | 6172088

## IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

**How to Contact Us** - You may call us at the telephone number listed on the front of this statement.

**Updating your contact information** - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

**Deposit agreement** - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

**Electronic transfers: In case of errors or questions about your electronic transfers** - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

**Reporting other problems** - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

**Direct deposits** - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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Equal Housing Lender

**Daily ledger balances**

Date	Balance (\$)
08/01	70,000.00



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When you use the QRC feature certain information is collected from your mobile device for business purposes.  
<sup>1</sup>Mobile Banking requires that you download the Mobile Banking app and is only available for select mobile devices. Message and data rates may apply. SSM-08-23-0773.B | 5902255

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**BRONX ACADEMY OF PROMISE CHARTER SCHOOL**

**BRONX, NEW YORK**

**SCHEDULES REQUIRED BY**  
**GOVERNMENT AUDITING STANDARDS AND**  
**THE UNIFORM GUIDANCE**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2024**



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INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees  
Bronx Academy of Promise Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Bronx Academy of Promise Charter School, which comprise the statement of financial position as of June 30, 2024 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements and have issued our report thereon dated October 17, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Bronx Academy of Promise Charter School’s internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bronx Academy of Promise Charter School’s internal control. Accordingly, we do not express an opinion on the effectiveness of Bronx Academy of Promise Charter School’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Bronx Academy of Promise Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 17, 2024

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;  
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF  
EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees  
Bronx Academy of Promise Charter School

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Bronx Academy of Promise Charter School’s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Bronx Academy of Promise Charter School’s major federal programs for the year ended June 30, 2024. Bronx Academy of Promise Charter School’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, Bronx Academy of Promise Charter School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Bronx Academy of Promise Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Bronx Academy of Promise Charter School’s compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Bronx Academy of Promise Charter School's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Bronx Academy of Promise Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Bronx Academy of Promise Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Bronx Academy of Promise Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Bronx Academy of Promise Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of Bronx Academy of Promise Charter School as of and for the year ended June 30, 2024, and have issued our report thereon dated October 17, 2024, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 17, 2024

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2024

	Federal AL Number	Pass-through Grantor's Number	Total Federal Expenditures
U.S. Department of Education:			
<u>Passed through New York State Education Department:</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 402,526
Title IIA - Supporting Effective Instruction State Grant	84.367	0147	45,318
Title IIIA - English Language Acquisition State Grant	84.365	0149	21,024
Title IV - Student Support and Academic Enrichment Program	84.424	0204	31,773
<u>Education Stabilization Funds -</u>			
ESSER II - Elementary and Secondary School Emergency Relief Fund	84.425D	5891	155,173
ARP ESSER - American Rescue Plan-Elementary and Secondary School Emergency Relief	84.425U	5880	1,910,182
ESSER HCY - Elementary and Secondary School Emergency Relief Fund - Homeless Children & Youth	84.425W	5218	11,593
<i>Total Education Stabilization Funds</i>			<u>2,076,948</u>
TOTAL U.S. DEPARTMENT OF EDUCATION			2,577,589
U.S. Department of Agriculture:			
<u>Passed through New York State Education Department:</u>			
<i>Child Nutrition Cluster</i>			
Summer Food Service Program for Children	10.559	320900860913	517,282
Fresh Fruit and Vegetable Program	10.582	320900860913	30,202
Supply Chain Assistance - COVID	10.555	320900860913	19,355
<i>Total Child Nutrition Cluster</i>			<u>566,839</u>
TOTAL U.S. DEPARTMENT OF AGRICULTURE			<u>566,839</u>
TOTAL ALL PROGRAMS			<u>\$ 3,144,428</u>

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Cont'd

YEAR ENDED JUNE 30, 2024

NOTE A: BASIS OF PRESENTATION

The above schedule of expenditures of federal awards includes the federal grant activity of Bronx Academy of Promise Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Bronx Academy of Promise Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.



BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2024

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

- Material weakness (es) identified?            yes       x       no
- Significant deficiency(ies) identified that are not considered to be material weaknesses?            yes       x       none reported

Noncompliance material to financial statements noted?

           yes       x       no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified?            yes       x       no
- Significant deficiency(ies) identified that are not considered to be material weaknesses?            yes       x       none reported

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

           yes       x       no

Identification of major program:

*AL Number:*

84.425D, 84.425U & 84.425W

*Name of Federal Program or Cluster:*

ESSER II, ARP ESSER & ESSER HCY

Dollar threshold used to distinguish between type A and type B programs:

      \$750,000      

Auditee qualified as low-risk auditee?

      x       yes                    no

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2024

FINDINGS – FINANCIAL STATEMENT AUDIT

- NONE

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

- NONE

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

- NONE





**FDNY**  
Bureau of Fire Prevention  
Fire Alarm Inspection Unit  
9 Metrotech Center Brooklyn, NY 11201-3857  
FAIU@fdny.nyc.gov

PAGE 1 OF 1

**NOTICE OF DEFECT**

**BUSINESS NAME:**  
**PREMISES:** 1366 CROMWELL AVE  
BRONX N.Y. 10456  
**OWNER NAME:** CROMWELL PLG, LLC.  
**ADDRESS:** P.O. Box 234550  
Great Neck NY 11023

**CONTROL NO.:** 22f000748 **FAIU ACCT. NO.:**  
**DATE(S) OF INSPECTION:** 10-09-2024  
**INSPECTOR: (Print):** MURRAY VARETAY  
**APPLICATION NUMBER(S):** SEE BELOW  
2022-TMPALM-000748-PCYM  
**TECHNOLOGY MANAGEMENT INDEX NUMBER:** N/A  
**FLOORS INSPECTED:** COMM, 01-07, M2, 7, Roof  
**JOB DESCRIPTION:** MANUAL & AUTOMATIC  
SMOKE DETECTOR & SPRINKLER  
FIRE ALARM SYSTEM.

**TO THE OWNER:**

An inspection was conducted of the fire alarm/emergency alarm/ARC system installed at the above premises and the following deficiencies were noted, requiring the corrective action set forth below, in accordance with applicable laws, rules and regulations. Correct deficiencies and request reinspection within 90 days, or, if subject to certification of correction, submit certification and any other required documentation within such time, in accordance with 3 RCNY Section 104-04. This notice is subject to revision after administrative review.

PLEASE TAKE NOTICE THAT, UPON ISSUANCE OF A TEMPORARY OR PERMANENT CERTIFICATE OF OCCUPANCY, ANY CONDITION CITED HEREIN AS A DEFICIENCY CONSTITUTES A VIOLATION OF LAW IF NOT TIMELY CORRECTED.

- ① SUBMIT AN AS BUILT RISK DIAGRAM AS PER 3 RCNY R107.2 (C) (2) (A) (3) & 4.  
NOTE: AS BUILT SHALL REPORT ACTUAL NOTIFICATION APPLIANCES WITHIN THE CLASS ROOMS ETC. AS STROBE ONLY UNITS.
- ② AFFIX LISTED PROTECTED CAGES ON THE NOTIFICATION APPLIANCES (HORN / STROBE) WITHIN THE CDM, AS PER CODE.
- ③ PROVIDE (MISSING) MECHANICAL HARDWARE ON THE HELD OPEN DOORS. NOTE: SAID DOORS SHALL CLOSE UPON RELEASE. AS INTENDED BY DESIGN.
- ④ REPLACE MANUAL PULL STATION ON THE ROOF LEVEL WITH A LISTED / RATED ONE FOR OUTDOOR USE.
- ⑤ AFFIX A PERMANENT TYPE SIGN ON THE DOOR TO THE "FIRE JUMP ROOM", AS SUCH. NOTE: SIGN SHALL BE RED / IN COLOR w/ WHITE LETTERING.
- ⑥ SUBMIT A COPY OF THE FIRE DEPT (C.O.A.) CERTIFICATE OF ACCEPTANCE FOR USE OF THE HONEYWELL CELLULAR COMMUNICATOR MODEL # HW-AV-LTE-M, AND AFFIX SAID COA NUMBER ON THE ASSOCIATED ENVELOPE. AS REQUIRED.
- ⑦ SUPERVISE & COMMUNICATORS / PATHWAY FAULT, AT THE PROTECTED PREMISES, VIA ANNUNCIATED AT THE FIRE ALARM CONTROL PANEL.

**SUBJECT TO CERTIFICATION OF CORRECTED DEFECTS:** YES ☐ NO ☒ **INSPECTOR'S SIGNATURE:** Murray Varetay  
**RECEIVED BY:** ABRAHAM MARTINEZ **E-MAIL ADDRESS:**  
**COMPANY:** BRISA BURN **TITLE:** S. V.P. **TELEPHONE NUMBER:** 646-262-4247

⑧ SUBMIT B-AT FORM TO LOGIC AND INSPECTOR





**FDNY**

**Bureau of Fire Prevention**

**Fire Alarm Inspection Unit**

9 Metrotech Center Brooklyn, NY 11201-3857

FAIU@fdny.nyc.gov

## LETTER OF RECOMMENDATION

CONTROL NUMBER:

FAIU ACCOUNT NUMBER:

DATE OF INSPECTION:

INSPECTOR (Print):

APPLICATION NUMBER:

TECH. MANAGEMENT INDEX NUMBER:

663330

10-09-2024

Murray University

X00663330

N/A

### LOCATION INFORMATION:

HOUSE No.

STREET NAME

BOROUGH

1366

CROMWELL AVENUE

BROOKLYN

**WORK ON FLOORS:** (IDENTIFY THE SCOPE OF WORK COVERED BY THIS LETTER OF RECOMMENDATION. NON-NUMERIC FLOORS MUST CONFORM THE FOLLOWING DESIGNATIONS: ATT, BAS, CEL, MEZ, MZ1, PEN, PT1, PT2, PT3, ROF, SUB, SC1, SC2, SC3)

CELLAR

### OCCUPANCY CLASSIFICATION:

(IDENTIFY THE OCCUPANCY GROUP AS AT THE DATE OF THE ACCEPTANCE TEST)

LOW RISE "E"

### BUSINESS NAME:

(IDENTIFY THE BUSINESS NAME AS AT THE DATE OF THE ACCEPTANCE TEST)

CROMWELL PLG, LLC

### JOB DESCRIPTION:

(IDENTIFY THE EXTENT OF WORK COVERED BY THIS LETTER OF RECOMMENDATION)

FIRE PUMP

(ELECTRICAL ONLY)

#### 1. CERTIFICATION OF ACCEPTANCE:

This Letter of Recommendation has been issued to confirm that the fire protection (emergency, detection, automatic extinguishing, etc.) system and equipment filed under the Department of Buildings and/or the Fire Department Plan Examination Unit application identified above **has been tested and accepted** in accordance with the provisions of the applicable Codes, Regulations and Standards.

#### 2. CONDITIONS ATTACHED TO THE LETTER OF RECOMMENDATION:

The Letter of Recommendation is a critical document and it should be retained in a safe place until the Letter of Approval is generated and received.

Rocco Bonavita  
Director

Fire Alarm Inspection Unit

FIRE PREVENTION, FAIU

FORMS: FA-9, LETTER OF RECOMMENDATION

REV: 02/21



# ATOZ Consulting Engineers P.C.

363 Seventh Floor, 21<sup>st</sup> Floor  
New York, NY 10001

Tel: (212) 929-2491  
Fax: (212) 929-7567

October 10, 2024

**NYC DEPARTMENT OF BUILDINGS**  
1775 Grand Concourse, 5<sup>th</sup> Floor  
Bronx, NY 10453

Re: 1366 Cromwell Ave, Bronx NY 10456  
Block: 2864, Lot: 27

Ok to accept the licensed professional's affidavit of fire alarm system correction and operation in lieu of the FDNY Letter of Approval for issuance of the TCO. Provide fire guards as applicable.



FPIMS #: 2022-TMFALM-000748-PLAN

Dear Sir or Madam:

I am writing to respectfully request the issuance of a Temporary Certificate of Occupancy with the following Fire Alarm objections and its resolution.

OBJECTION	DESCRIPTION	RESOLUTION
1	Submit an as-built riser diagram as per RCNY R105.01 ( c)(2)(a)(3) & 4. Note, as-built shall reflect actual notification appliances within the classrooms etc.. as strobe only units	The as-built riser diagram has been revised to show only strobes in the classroom as per inspector's comments (see attached)
2	Affix listed protected cages on the notification appliances (horn/ strobes) within the gym as per code	The protected cages for the horn strobes have been installed (see attached)
3	Provide (missing) mechanical hardware on the held open doors. Note: said doors shall close upon release as intended by as intended by design	Mechanical hardware for double doors have been installed (see attached)
4	Repair manual pull station on the roof level with a listed / rate one for outdoor use	A weatherproof covering has been installed over the outdoor manual pull station at the roof (see attached)
5	Affix a permanent type sign on the door to the fire pump room as such. Note sign shall be red in color w/ white lettering	The fire pump room sign with the red background and white lettering has been installed (see attached)
6	Submit a copy of the fire department (C.O.A.) certificate of acceptance for use of the Honeywell cellular communicator model # HW-AV-LTE-M and affix said COA number on the associated enclosure as required	The fire department certificate of acceptance (C.O.A) has been submitted to FDNY (see attached)
7	Supervise communications / pathway fault at the protected premises via annunciated at the fire alarm control panel	Fire alarm vendor has fixed communication fault at the fire control panel
8	Submit a request (B-45 form) and request an inspection	The (B-45 form) has been submitted (see attached)

## **ATOZ Consulting Engineers P.C.**

---

363 Seventh Floor, 21<sup>st</sup> Floor  
New York, NY 10001

Tel: (212) 929-2491  
Fax: (212) 929-7567

ATOZ Consulting Engineers, P.C. have been retained by the owner of the above referenced project.

We are cordially requesting assistance with obtaining a TCO due to FDNY'S back log.

All required documents are issued and filed with the Department of Buildings as required for final inspection and sign off.

Should you have any questions or comments, please do not hesitate to call. My direct telephone number is 212/929-2491\*118.

Sincerely,



Ilya Malyuchenko, P.E.

AS BUILT

FDNY # 2022-TMFALM-000748-PLAN

TYPE OF SYSTEM:  
INSTALLATION OF MANUAL AND AUTOMATIC  
SMOKE AND SPRINKLER FIRE ALARM  
SYSTEM.



APPLICANT OF RECORD: ILYYA MALYUCHENKO

SYMBOL LEGEND

SYMBOL	DESCRIPTION
	STROBE
	HORN STROBE
	PULL STATION
	SMOKE DETECTOR
	MOTORIZED DAMPER
	WATERFLOW SWITCH
	TAMPER SWITCH
	CONTROL RELAY
	FIRE PUMP SIGNALS
	FUSE DISCONNECT SWITCH
	FIRE ALARM CONTROL PANEL \ CENTRAL OFFICE CONNECTION
	JUNCTION BOX
	STROBE BOOSTER PANEL
	REMOTE ANNUNCIATOR
	WEATHER PROOF
	ELEVATOR RECALL

CABLE SCHEDULE

C 1 PAIR # 16 TEFLON NON SHIELDED  
B 2 PAIR # 16 TEFLON NON SHIELDED

**FIRE RESPONSE INC.**

FIRE ALARM SYSTEM SPECIALISTS

135-36 130th Street South Ozone Park, New York 11420 TEL: (212)532-1101 NY License #1200000306

BLDG. ADDRESS

1366 CROMWELL AVENUE  
BRONX NY 10456

PROTECTED PREMESES \ OWNER \ OCCUPANT

CROMWELL PLG LLC

Job No. : B012.23

Date : 10\10\24 Page : 1 of 3

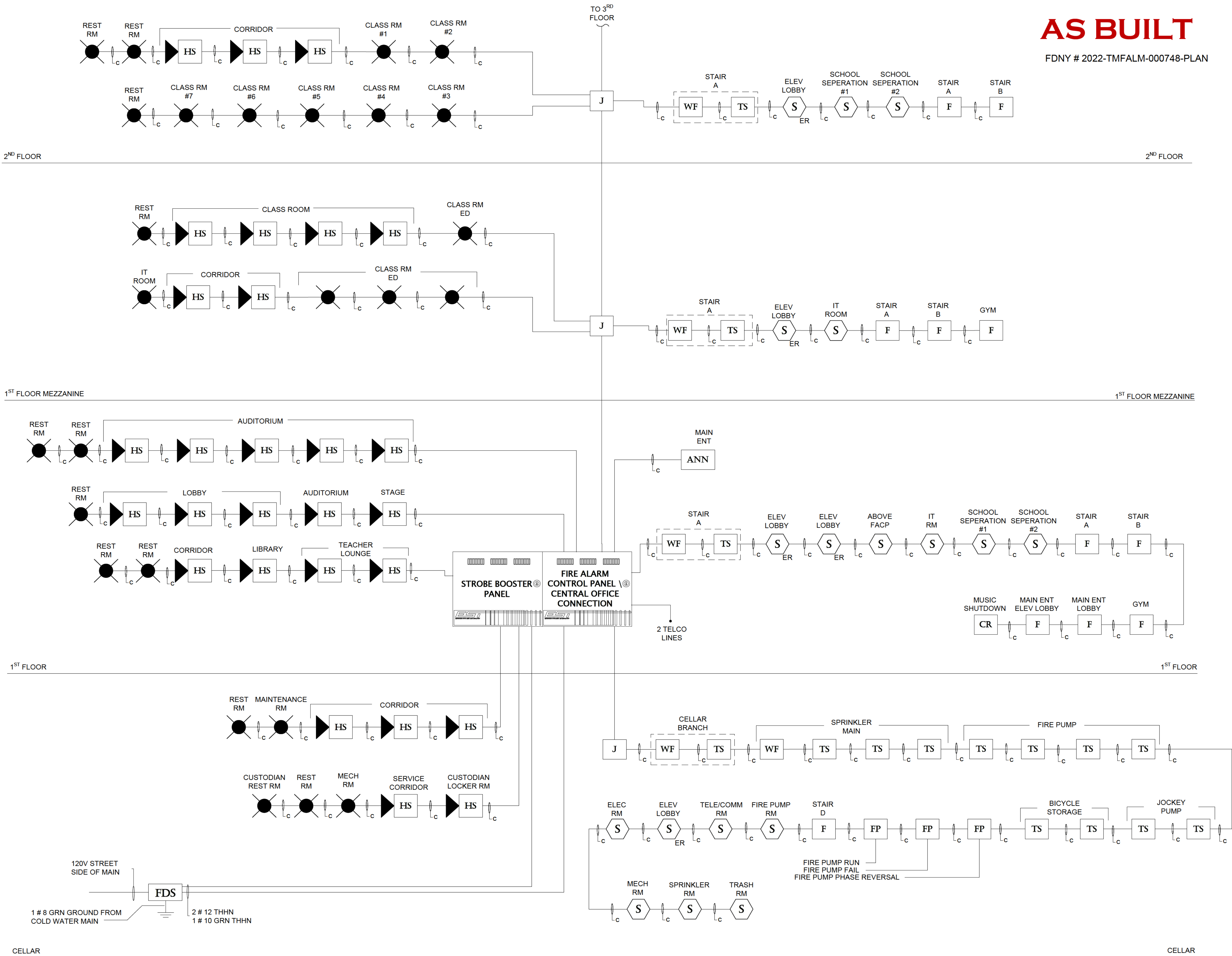
Email : Services@firerresponse.net

Drawn By : Travis Tikaram

Checked By : S.G.

DWG No.

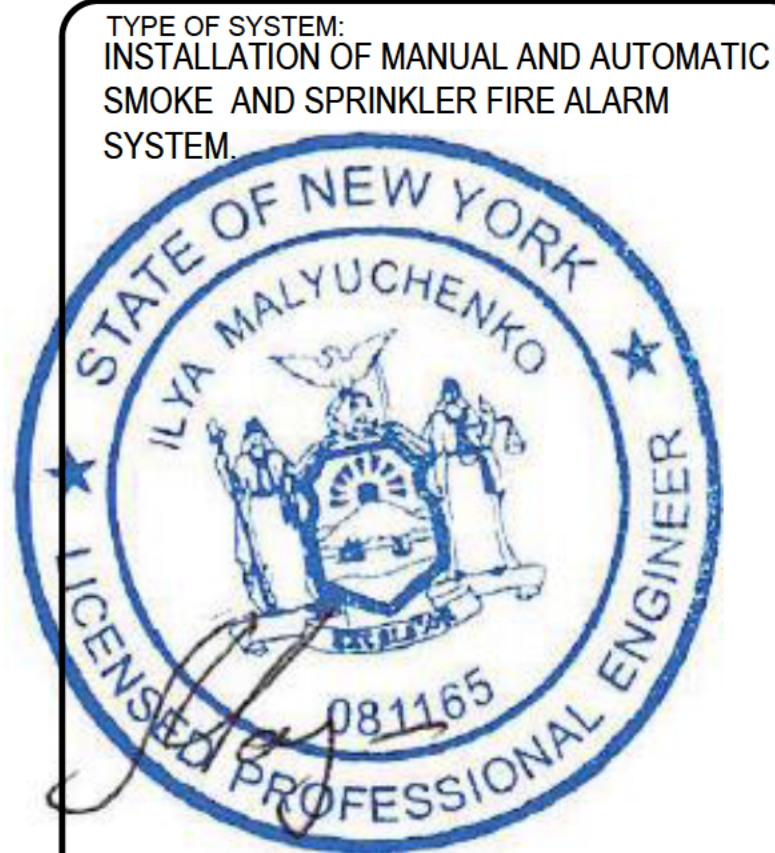
FA-001.00





AS BUILT

FDNY # 2022-TMFALM-000748-PLAN



APPLICANT OF RECORD: ILYA MALYUCHENKO

SYMBOL LEGEND

SYMBOL	DESCRIPTION
	STROBE
	HORN STROBE
	PULL STATION
	SMOKE DETECTOR
	MOTORIZED DAMPER
	WATERFLOW SWITCH
	TAMPER SWITCH
	CONTROL RELAY
	FIRE PUMP SIGNALS
	FUSE DISCONNECT SWITCH
	FIRE ALARM CONTROL PANEL \ CENTRAL OFFICE CONNECTION
	JUNCTION BOX
	STROBE BOOSTER PANEL
	REMOTE ANNUNCIATOR
WP	WEATHER PROOF
ER	ELEVATOR RECALL

CABLE SCHEDULE

C 1 PAIR # 16 TEFLON NON SHIELDED  
B 2 PAIR # 16 TEFLON NON SHIELDED

**FIRE RESPONSE INC.**

**FIRE ALARM SYSTEM SPECIALISTS**  
135-36 130th Street South Ozone Park, New York, 11 420 TEL: (212)532-1101 NYS LIC #1200000806

BLDG. ADDRESS

1366 CROMWELL AVENUE  
BRONX NY 10456

PROTECTED PREMESES \ OWNER \ OCCUPANT

CROMWELL PLG LLC

Job No. : B012.23

Date : 10\10\24 Page : 2 of 3

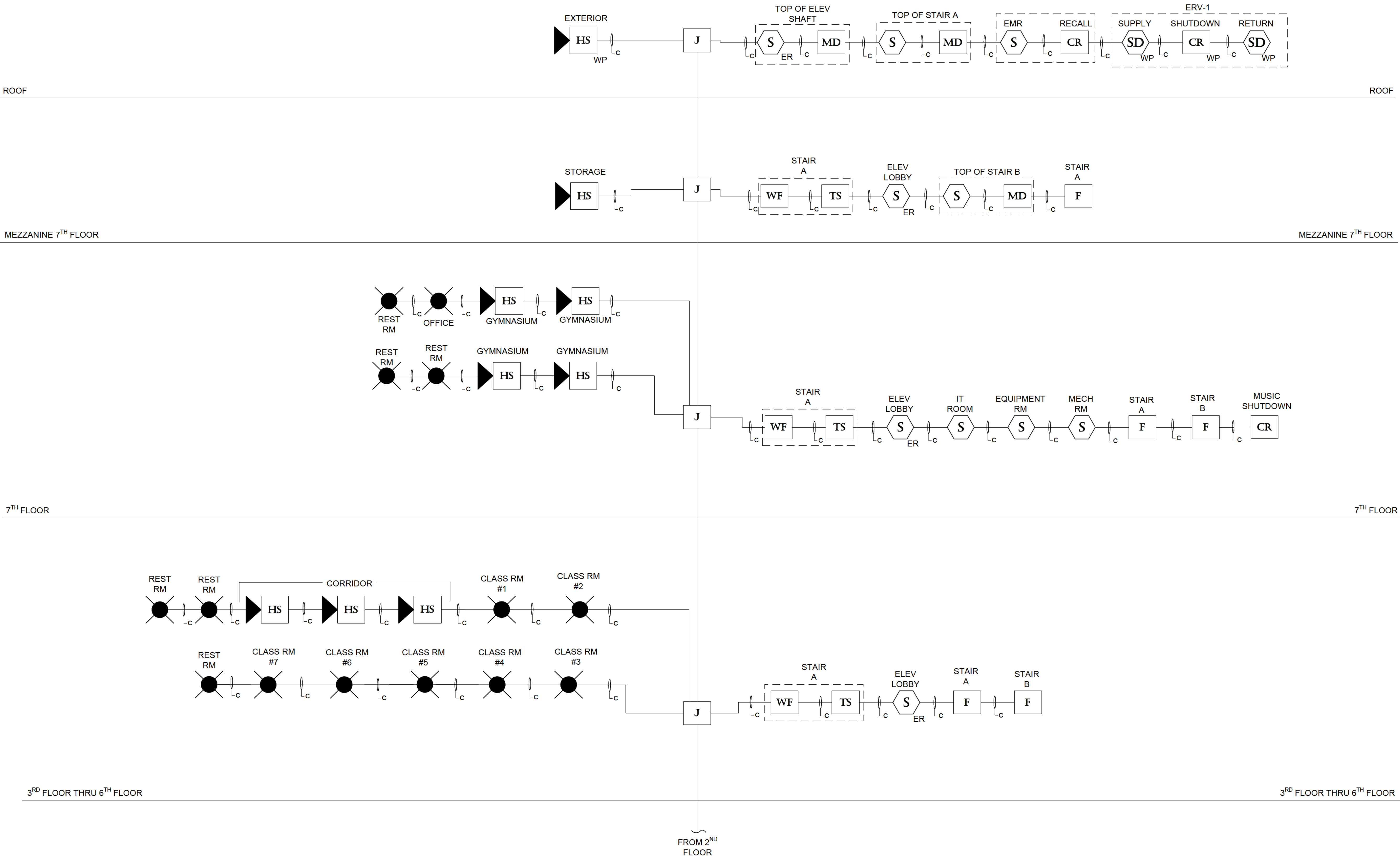
Email : Services@firerresponse.net

Drawn By : Travis Tikaram

Checked By : S.G.

DWG No.

FA-002.00





AS BUILT

FDNY # 2022-TMFALM-000748-PLAN

I (SWADESH GOPAUL, INSTALLER LIC # 12000088306) CERTIFY THAT THE FIRE ALARM SYSTEM FILED UNDER FDNY # 2022-TMFALM-000748-PLAN HAS BEEN INSTALLED AS PER APPROVED PLANS, TESTED AND OPERATES AS DESIGNED AND IN ACCORDANCE WITH THE INPUT \ OUTPUT PROGRAMMING MATRIX .

SWADESH GOPAUL

*Swadesh Gopaul*

FDNY # 2022-TMFALM-000748-PLAN



SYSTEM INPUT \ OUTPUT MATRIX

	MANUAL STATION	ELEV LOBBY \ EMR SMOKE	TOP OF ELEV SHAFT SMOKE	AREA SMOKE \ DUCT DETECTOR	TOP OF STAIR SMOKE	FIRE PUMP SIGNALS	WATERFLOW ALARM	TAMPER SWITCH	SYSTEM TROUBLE
ACTIVATE TEMPORAL 3 HORNS AND STROBES THROUGHOUT	✔	✔	✔	✔	✔		✔		
DISPLAY MESSAGE AT FIRE ALARM CONTROL PANEL AND REMOTE ANNUNCIATOR	✔	✔	✔	✔	✔	✔	✔	✔	✔
SEND MANUAL ALARM SIGNAL TO CENTRAL STATION	✔								
SEND SMOKE ALARM SIGNAL TO CENTRAL STATION		✔	✔	✔	✔				
SEND WATERFLOW ALARM SIGNAL TO CENTRAL STATION							✔		
SEND SUPERVISORY SIGNAL TO CENTRAL STATION								✔	
SEND TROUBLE SIGNAL TO CENTRAL STATION									✔
SEND FIRE PUMP RUN \ AC FAIL \ AC PHASE REVERSAL SIGNAL TO CENTRAL STATION						✔			
ACTIVATE ASSOCIATED SMOKE DAMPER			✔		✔				
SHUTDOWN FANS ABOVE 2000 CFM		✔	✔	✔	✔		✔		
ACTIVATE MUSIC SHUTDOWN	✔	✔	✔	✔	✔		✔		
RECALL ELEVATOR		✔	✔				✔		

TYPE OF SYSTEM:  
INSTALLATION OF MANUAL AND AUTOMATIC SMOKE AND SPRINKLER FIRE ALARM SYSTEM.



APPLICANT OF RECORD: ILLYA MALYUCHENKO

SYMBOL LEGEND

SYMBOL	DESCRIPTION
	STROBE
	HORN STROBE
	PULL STATION
	SMOKE DETECTOR
	MOTORIZED DAMPER
	WATERFLOW SWITCH
	TAMPER SWITCH
	CONTROL RELAY
	FIRE PUMP SIGNALS
	FUSE DISCONNECT SWITCH
	FIRE ALARM CONTROL PANEL \ CENTRAL OFFICE CONNECTION
	JUNCTION BOX
	STROBE BOOSTER PANEL
	REMOTE ANNUNCIATOR
WP	WEATHER PROOF
ER	ELEVATOR RECALL

CABLE SCHEDULE

C 1 PAIR # 16 TEFLON NON SHIELDED  
B 2 PAIR # 16 TEFLON NON SHIELDED

**FIRE RESPONSE INC.**

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135-36 130th Street South Ozone Park, New York 11420 TEL: (718) 532-1101 NYS LIC # 12000088306

BLDG. ADDRESS

1366 CROMWELL AVENUE  
BRONX NY 10456

PROTECTED PREMESES \ OWNER \ OCCUPANT

CROMWELL PLG LLC

Job No. : B012.23

Date : 10\10\24 Page : 3 of 3

Email : Services@fireresponse.net

Drawn By : Travis Tikaram

Checked By : S.G.

DWG No.

FA-003.00





PROTECTED CAGES FOR FIRE ALARM STROBES







WEATHER PROTECTED COVERING FOR OUTDOOR PULL STATIONS



FIRE PUMP ROOM SIGN

1366 Cromwell Ave, Bronx NY 10456

FPIMS #: 2022-TMFALM-000748-PLAN

Block: 2864, Lot: 27

10/10/24



DOOR HARDWARES





# FDNY

## BUREAU OF FIRE PREVENTION

9 Metro Tech Center, 3rd Floor  
Brooklyn, NY, 11201

To: Carlos Alarcon  
From : New York City Fire Department  
Date Jun 24, 2022  
Record ID: 2022-TMCOAP-001312-CERT



Premises Address: Citywide

BIN

Application Type: Certificate of Approval

Result: Certificate of Approval

Expires on June 2025

By order of Fire Commissioner, and pursuant to Section FC 112 of the New York City New Fire Code, the following equipment or system is accepted for use provided the conditions as outlined below are in full compliance.

Manufacturer: Honeywell International, Inc.

Trade Name(s): Honeywell.

Product: Residential and Commercial Fire/Burglar Alarm Communicator

Basically Listed for: M2M Services

Multiple Listee: Honeywell

Basic Model Number(s):

**MQ03-LTE-M-FIRE**

Dual-Path (cellular and Internet) communicator

Multiple Listee's Model Number(s):

**HW-AV-LTE-M**

Dual-Path (cellular and Internet) communicator

Pertinent Code Section(s): Section FC901 of New York City New Fire Code

Prescribed Test(s): UL 864, NFPA-72-2010, 1 RCNY §3616-04





**BUREAU OF FIRE PREVENTION**

**9 Metro Tech Center, 3rd Floor**

**Brooklyn, NY, 11201**

Laboratory: Intertek

Test Report(s): Intertek 104370424CHI-001 Issued: 24-Aug-2020 Revised: 1-Apr-2022

Description: Honeywell's communicator HW-AV-LTE-M is multiple listee for basic M2M model MQ03-LTE-M-FIRE communicator. The MQ03-LTE-M-FIRE can be used both as a Sole-Path (cellular only) and Dual-Path (cellular and Internet) communicator. The device is equipped with dual-SIM. One of the SIMs supports AT&T network and the other supports Verizon network operating in LTE CAT-M1 band. The platform allows bi-directional data transmission by using GPRS and/or Internet and SMS messaging. The platform consists of hardware device (MQ03-LTE-M communicator) and Cloud Infrastructure Service (CIS). The connection between the Device and any security alarm system is via telephone line emulation with DTMF decoding or through the relays of the alarm panel, when they are connected to the inputs of the communicator. The MQ03-LTE-M maintains permanent connection to the Cloud Infrastructure Service. When the alarm system is monitored by a CMS, the CIS receives all events from the Device, buffers them and forwards them to the monitoring station using a protocol and interface that are supported by the monitoring station. The MQ03-LTE-M-FIRE is a dial capture device that connects to the Ring & Tip of third-party UL/ETL listed Fire Alarm Panels that support one or more of the following communication formats: ContactID, SIA and Pulse 4/2. The MQ03-LTE-M device can be wired to the FACP relay outputs, when the panel doesn't have a PSTN dialer. The digital cellular communicator must be installed in accordance with Installation Instructions provided with the product and in accordance with Chapter 29 of the National Fire Alarm Code, ANSI/NFPA 72 and The National Electrical Code, NFPA 70 requirements.

#### Conditions of Approval:

1. All uses, configurations, arrangements and functions, applications and installations shall comply with the provisions of New York City Construction Codes, specifically Building Code Chapter 9 & 1RCNY §3616-04. Further, the installation shall be in accordance with applicable provisions of New York City Fire Code, New York City Electrical Code, manufacturer's installation requirements, and UL Standard 864.
2. When used with a central office control communicator or a transmitter, the installation and operation of the equipment and devices shall comply with 3RCNY §901-01. It shall have the capability of transmitting separate and distinct signals to indicate manual pull station alarm, automatic detection alarm, sprinkler waterflow alarm, supervisory signal indications, and trouble indications.
3. The installation of Fire Alarm Control Unit must provide for fail-safe operation. This feature must assure that control of doors, locks, ventilation fans, and elevator recall will not be rendered inoperable in the event of a fire or power failure.
4. When installed as a central station network communicator both primary and secondary channels of communication shall be required and shall meet the conditions of 4.1 – 4.7. Internet communication shall be used as primary channel of communication with Central Station and Cellular Communicator shall be used as the secondary channel of communication or in reverse order: Cellular Communicator as primary and Internet connection as the secondary channel.
  - 4.1. Each communication channel shall be monitoring for integrity at intervals not exceeding 24 hours
  - 4.2. Failure any channel of communication shall be annunciated at the protected premises within 5 minutes of failure
  - 4.3. When any channel of communication has failed, a trouble signal shall be sent to Central Station within 5 minutes of failure by the remained active channel.
  - 4.4. Reliability of the signal shall be achieved by any of the following:
    - 4.4.1. Signal repetition — multiple transmissions repeating the same signal
    - 4.4.2. Parity check — a mathematically check sum algorithm of a digital message that verifies correlation between transmitted and received message
    - 4.4.3. An equivalent means that provides a certainty of 99.99 percent that the received message is identical to the transmitted message



# FDNY

**BUREAU OF FIRE PREVENTION**

**9 Metro Tech Center, 3rd Floor**

**Brooklyn, NY, 11201**

- 4.5. The maximum duration between the initiation of an alarm signals at the protected premises, transmission of the signal, and subsequent display and recording of the alarm signal at the Central Station shall not exceed 90 seconds
- 4.6. A spare Central Station Receiver shall be provided at the Central Station and shall be able to be switched into the place of a failed unit within 30 seconds after detection of failure
- 4.7. All applicable requirements of Federal Communications Commission (FCC) shall be complied with.
5. All communication such as the network wiring from the control panel shall be installed for communication and transmission of fire alarm system signals and shall be properly secured at all times from unauthorized use. All wiring used for network communications shall be plenum rated cable with a minimum temperature rating of 150 degree Celsius and shall be installed in raceway per requirements of NYC Electrical Code Article 760.
6. The above referenced Control Units shall be used only with listed fire alarm equipment and devices with which the compatibility has been determined by Intertek test reports.
7. Annunciator is acceptable under the condition that this unit shall be used to acknowledge the alarm and all its control functions, including alarm silence and panel reset shall be disabled.
8. Only enclosures painted red in color shall be used.
9. Intertek Listing requirements and limitations shall be complied with.
10. All installations are subject to inspection, test, and approval from Fire Alarm Inspection Unit (FAIU).
11. Any change in Central Station communication service provider shall be reported to FAIU and is subject to re-inspection, test, and approval.
12. Certificate of Approval number shall be plainly and permanently stamped or otherwise fixed upon each product by the applicant.
13. The Fire Department's conditions of approval shall be enumerated in the installation manuals and brochures that will be provided to all New York City buyers and users.
14. Fire Department Certificate of Approval does not constitute an endorsement or recommendation of your product by the Fire Department, but is a certification that your product is acceptable as of the date of issuance.
15. The Fire Department reserves the right to withdraw this approval at any time in the event there is a reasonable doubt that the product does not operate or perform as required by code, the conditions of this resolution or as represented in your application.
16. As the manufacturer of this product, you should be aware that any end user who fails to comply with the condition as outlined in the approval would be subject to enforcement action, which may include fines and imprisonment.
17. This Certificate of Approval does not grant the right to use any trademark associated with the New York City Fire Department (the letters FDNY, the FDNY Shield design, the FDNY Maltese Cross design, and the seal of the City of New York). The unauthorized use of trademarks in connection with the sale of commercial goods or services violates federal and state laws.
18. Products marked to indicate the Certificate of Approval number might refer to the "NYC Fire Department" or "NYC Fire Dept." (e.g., "NYC Fire Dept. Certificate of Approval 2022-TMCOAP-001312-CERT).

Any change in company name or ownership, product name, design or model number of any product included on this certificate must be immediately reported to this Department in writing.



# FDNY

## **BUREAU OF FIRE PREVENTION**

**9 Metro Tech Center, 3rd Floor**

**Brooklyn ,NY,11201**

When responding to this Department regarding this subject matter, kindly refer to 2022-TMCOAP-001312-CERT and to Igor Chouchereba attention, 9 MetroTech Center #1S-65-K, phone (718) 999-1997 or e-mail: [chouchi@fdy.nyc.gov](mailto:chouchi@fdy.nyc.gov)

Very truly yours,  
Igor Chouchereba  
Supervisor of Electrical Installation, II  
Technology Management

By Order of,  
Chief of Fire Prevention



**FDNY****Bureau of Fire Prevention****Fire Alarm Inspection Unit**

9 Metrotech Center Brooklyn, NY 11201-3857

Fire.alarmschedules@fdny.nyc.gov

**RESET FORM****VIEW INSTRUCTIONS****FIRE ALARM INSPECTION UNIT REQUEST FORM**

All information must be completed.

Forms with missing information will be returned.

**Inspection Type:**

- ☐ INITIAL INSPECTION    ☒ RE-TEST    ☐ CONTINUATION OF INSPECTION    ☐ RESCHEDULE OF CANCELLATION
- ☐ Check to Request Remote Video Inspection (RVI)    Orig Cancelled by: ☐ FDNY ☐ Contractor
- ☐ CANCELLATION    Scheduled Date: \_\_\_\_\_

Scheduled Inspector: \_\_\_\_\_  
(See cancellation instructions below)**Inspection scheduling information:**

- ☐ REGULAR HOURS    ☒ NEXT AVAILABLE APPOINTMENT    ☐ OVERTIME HOURS
- M-F 9:00 AM - 4:30 PM    OVERTIME CHARGES DEPENDENT ON AVAILABLE APPOINTMENT TIME.    INSPECTION OCCURS OUTSIDE OF REGULAR HOURS.

Application Identification Number: 2024-ENFORC-030776-VIOR  
FDNY Plan Record ID, FPIMS, DOB, SBS, LOD, VORequested Day /Time: \_\_\_\_\_  
e.g. Saturdays or 6:00 pm Mon-Fri

BUSINESS/PROJECT NAME: Cromwell PLG, LLC

PREMISES ADDRESS: 1366 Cromwell Avenue, Bronx NY 10452    Cross Str. W 169 Street, W 170 Street  
**MUST** include Street, Boro and Zip**Request made by:**

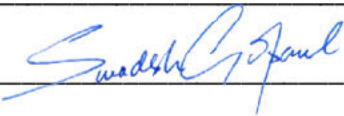
Name: Swadesh Gopaul    Title: Expediter    Lic No.: 90042516

Company/Org name: Fire Response Inc.

Company address: 135-36 130th Street, Jamaica NY 11420

Primary phone: 212-532-1101    Email: SGopaul@fireresponse.net

Additional phone no.: \_\_\_\_\_

Print: Swadesh Gopaul    Signature:     Date: 10/10/2024

**Inspection information:****JOB DESCRIPTION (MAY USE INFORMATION FROM TM-1, PW-1 or VIOLATION ORDER):**

Manual, Automatic Smoke Detection and Sprinkler Fire Alarm System.

Work Floors: Cellar, 1, Mez, 2-7, Mez7, Roof

On-site contact name: Swadesh Gopaul    Contact phone: \_\_\_\_\_

**OFFICE USE ONLY**

INSPECTOR: \_\_\_\_\_

DATE OF INSP.: \_\_\_\_\_    START TIME: \_\_\_\_\_

ADDITIONAL COMMENTS : \_\_\_\_\_



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 10.24.2023.

### PREMISES

Bronx Academy of Promise Charter School  
1349 Inwood Avenue  
Bronx NY 10452

Bronx Academy of Promise Charter School  
1349 Inwood Avenue  
Bronx NY 10452

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **10.17.2023**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU



# Certificate of Occupancy

CO Number: 2008410-0000001

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b> <b>Borough:</b> BRONX <b>Address:</b> 1366 CROMWELL AVENUE <b>Building Identification Number(BIN):</b> 2008410	<b>Block Number:</b> 2864 <b>Lot Number(s):</b> 27 <b>Additional Lot Number(s):</b> <b>Application Type:</b> New Building	<b>Full Building Certificate Type:</b> Temporary <b>Date Issued:</b> 10/17/2024
<b>This building is subject to this Building Code:</b> 2014		
<b>This Certificate of Occupancy is associated with job#</b> X00613043-I1		
<b>B.</b> <b>Construction Classification:</b> I-B 2-Hour Protected (Non-Combustible) <b>Building Occupancy Group classification:</b> E-Educational <b>Multiple Dwelling Law Classification:</b> Not Applicable		
<b>No. of stories:</b> 7	<b>Height in feet:</b> 95	<b>No. of dwelling units:</b> 0
<b>C.</b> <b>Fire Protection Equipment:</b> Fire Alarm System, Sprinkler System, Standpipe System		
<b>D.</b> <b>Parking Spaces and Loading Berths:</b> Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
<b>E.</b> <b>This Certificate is issued with the following legal limitations:</b> Restrictive Declaration: 2022000299224      Zoning Exhibit: 2022000299221, 2022000299222, 2022000299223 BSA Calendar Number(s): None      CPC Calendar Number(s): None		
<b>Borough Comments:</b> Use Groups (UG) indicated by numerals 1 through 18 reflect Zoning Resolution Use Group Designations since 1961 but prior to June 6, 2024. UG in Roman numerals I-X reflect Zoning Resolution Use Group Designations on or after June 6, 2024, the effective date of the Zoning Text Amendment.		

Borough Commissioner

Commissioner



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	E	N/A	OG	3B		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools UTILITIES ROOMS, METER ROOMS, MECHANICAL ROOM, BICYCLE STORAGE ROOM (5 BICYCLE SPACES), ACCESSORY STORAGE ROOM, & CUSTODIAN LOCKER ROOM						Exceptions:		
Floor 1	E	25	100	3B		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools Accessory teacher lounge, library meeting room, school lobby						Exceptions:		
Floor 1	A-3	635	100	3B		X00613043	Temporary	01/15/2025
Description of Use: School Auditorium - EDU SPACE FOR SCHOOL AUDITORIUM; COMMUNITY ROOM; STANDING ROOM (NON-SIMULTANEOUS USE IN THIS SAME SPACE)						Exceptions:		
Mezzanine - 1	E	83	100	3A		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools CLASSROOMS						Exceptions:		
Floor 2	E	171	100	3A		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools CLASSROOMS, OFFICE						Exceptions:		
Floor 3	E	174	100	3A		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools CLASSROOMS AND OFFICES						Exceptions:		



### Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 4	E	174	100	3A		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools CLASSROOMS AND OFFICES						Exceptions:		
Floor 5	E	187	100	3A		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools CLASSROOMS AND OFFICE						Exceptions:		
Floor 6	E	187	100	3A		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools CLASSROOMS AND OFFICE						Exceptions:		
Floor 7	A-3	208	100	3B		X00613043	Temporary	01/15/2025
Description of Use: School Auditorium - EDU ACCESSORY SPACE FOR GYMNASIUM ROOM; STANDING ROOM (NON-SIMULTANEOUS USE IN SAME SPACE)						Exceptions:		
Floor 7	E	1	100	3B		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools OFFICE AND ACCESSORY STORAGE						Exceptions:		
Mezzanine - 7	E	N/A	100	3B		X00613043	Temporary	01/15/2025
Description of Use: Academies and schools ACCESSORY STORAGE						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Roof	E	N/A	40	3B	0	X00613043	Temporary	01/15/2025
Description of Use: Academies and schools OPEN ROOF (NO OCCUPANCY) AND ELEVATOR MACHINE ROOM						Exceptions:		

**CofO Comments:** TOTAL 7-STORY SCHOOL. THIS PREMISE HAS BEEN DECLARED TO BE SUBJECT TO THE PROVISIONS OF SECTION ZONING RESOLUTION 12-10 AS TO ZONING LOT CERTIFICATION AS FILED WITH THE CITY'S REGISTER'S OFFICE. EXHIBIT II, III, IV - CRFN #2022000299221, 2022000299222, 2022000299223. LOTLINE WINDOW RESTRICTIVE DECLARATION CRFN #2022000299224

Borough Commissioner

Commissioner

# Certificate of Occupancy

**CO Number: 220150066F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b> <b>Borough:</b> Bronx <b>Address:</b> 1349 INWOOD AVENUE <b>Building Identification Number (BIN):</b> 2008409	<b>Block Number:</b> 02864 <b>Lot Number(s):</b> 21 <b>Building Type:</b> Altered	<b>Certificate Type:</b> Final <b>Effective Date:</b> 09/03/2014
<b>This building is subject to this Building Code: Prior to 1968 Code</b>		
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>		
<b>B.</b> <b>Construction classification:</b> 1-B (1968 Code designation) <b>Building Occupancy Group classification:</b> S-2 (2008 Code) <b>Multiple Dwelling Law Classification:</b> None		
<b>No. of stories:</b> 2 <b>Height in feet:</b> 33 <b>No. of dwelling units:</b> 0		
<b>C.</b> <b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b> <b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b> <b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None		



Borough Commissioner



Commissioner

# Certificate of Occupancy

CO Number: 220150066F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	E		3A	BOILER ROOM_ELECTRICAL ROOM AND GAS METER ROOM
ME Z		100	S-2 E		6, 3A	LOCKER ROOMS, STORAGE
001 001 262		OG	E		3A	CLASS ROOMS, MISCELLANEOUS
002 002 411		100	E		3A	CLASS ROOMS, MISCELLANEOUS
RO F	400	100	E		3A	PLAYGROUND,BULKHEADS, ELECTRICAL ROOM_AND ELEVATOR MACHINE ROOM
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

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