

BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
November 13, 2018

Location: Bronx Academy of Promise, 1349 Inwood Avenue, Bronx, NY 10452

Present: Rev. Dr. Michael Carrion, Kevin Kearns, Stephen Mayo and Carlibi Rojas

Excused: Milca Meyer, Denis Sze, and Aggie Akpalu

Minutes: The meeting was called into session at 7:05 pm by Kevin Kearns

I. The minutes of the Board meeting held in Aug 2018 have been accepted by the board.

II. Opening Remarks

III. Principal - Denise Schiraldi presented the **School Leader's Report:**

- Attendance 596 total students
- 515 General Education Students
- 81 Special Education Students
- 105 ELL Students

- Staff Update
 - Released: Ms. Tanya Millien (Special Ed Teacher)
 - Hired: Mr. Nicholas Parrino (K-8 Dean of Students/Humanities Coach)
 - Position Change: Mrs. Nancy Jimenez (ELA Coach)
 - Rev. Carrion formally introduced Ms, Schiraldi as officially accepting the position of New Principal.

III. Executive Director Catherine Jackovny presented the **Executive Director's Report:**

- Multiple phone conferences to talk about school personnel, payroll, and submission of title I with the interim principal
 - Meetings were held to prepare for the NYC/NYS Dept of Ed requirements that were submitted 11/1/2018
 - Documents submitted to the NYSED include the following:
 - 2017-2018 AUdit and Management Letter
 - Supporting Financial Documents
 - Detailed Plan relating to Progress towards Goals
 - Documents submitted to the NYCDOE include:
 - Annual Independent Financial Audit and Management Letter
 - Financial Audit Template
 - Fire and Bus Drill Dates
 - Quarter 1 Financial Report

- Staff Fingerprint Clearance
- **Operations:**
 - Meetings were held with the Operations Manager to Address the review of kitchen staff, renovations of the staff lounge, Discussion regarding school safety and lock down arrangements, child nutrition program administrative review, and review of the lottery.
- Finance:
 - Financial audit was held 10/30/18 and were congratulated on a superb job. The auditor did notify us of changes that will be taken place.

IV. Business Office Report

- No new business. A conference call will take place at 7:30.

V. Unfinished Business

- None

VI. Public Expressions

- No one signed up for Public Expressions

Public Board Meeting adjourned at 7:24 PM

VII. Executive Session

Executive Session concluded at 8:35 PM